

| Plan Review Quick Check list items | Field Inspections Quick Check list items |
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| Architectural Plans | Building |
| Have the necessary information on Appendix B (Link) | Verify permit information is correct |
| Key plan if a Large Multi Tenant Building | Make sure the approved plans are at the job site |
| Egress Plan (Exits, Egress path, Exit Signage, Emergency Lighting, Exit Discharge, Exit access) | Verify existing exit strategy will work with current field conditions as designed |
| Racking floor plan and layout | Verify emergency systems and other supporting systems are included in the design documents. |
| Label each space as tempered if applicable (heated or cooled) | Verify the usage of the proposed building or existing building matches the occupancy use and classifications |
| Clear floor space between aisles | Check to make sure the anchors system meets the design of the racking system and the engineered design. |
| Draft Curtains if applicable (Smoke Heat Vent) | If using used racking system, verify the conditions of that racking system meets the minimum design tolerance. This may require engineer verification. |
| If an existing building, a field assessment may be required to verify components and life safety systems are in place and per the building drawings | |
| Structural Plans | |
| Specification sheets on manufacturer racking systems /product | |
| Calculation for the anchor bolts being used | |
| Detail of the racking system (Cut section) | |
| Any other structural modifications necessary for the racking system | |
| Other Code Compliance information | |
| Commodity statement summarizing specific material and amounts | |
| If Hazardous, provide Summary of Materials | |
| Fire Alarm systems (if applicable) | |
| Electrical drawing if new installation of emergency systems or equipment | |
| Special Inspections | |
| Please verify necessary paper work is included in the plan submittal | |
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These are items to be aware of when submitting a racking project.