

**Mecklenburg County**  
**Juvenile Crime Prevention Council Regular Meeting**  
**January 21<sup>st</sup>, 2021**

**Members Present:** Sonya Harper, Kendra King, Kevin Poirier, Judge Faith Fickling-Alvarez, T.L. Larry, Russell Price, Lt. Robert Childs, Janelle Fleck, Jason Tryon, Heather Taraska, Dr. Keith Cradle, Phyllis Barnette, Tysha Shaw, Yosan Zerai, Jessica Davis, Ashley Titus, Wanda Douglas, Commissioner Pat Cotham, Brittney Bogues, Denise Steele-Campbell, Dr. Cotrane Penn, Jaylen Adams

**Staff Present:** Scott Stoker, Elizabeth Swann

**Guests Present:** Shavonda McClure-Tresports, Darryl & Robin Sturdivant-Team Up Connections, Thompson Residential- LaDonte Lee, Thompson Assessment- Dr. Becky Smith-Thompson Court Assessment, Nalo Coban- Achieving Success on Purpose, Cara Evans-Patterson-CMPD Youth Diversion, Reggie McNeil-TYM (SHIFT), Glenn Smith-DASH Life Connections, Michelle Bego- Youth Development Initiatives,

*Members Absent:* Tomika Moore,

The meeting was called to order at 4:32 p.m. by the Chair Kevin Poirier.

**Review and Approval of January 21<sup>st</sup> Agenda**

Kevin allowed council members to review the agenda. Judge Faith Fickling-Alvarez moved to accept the agenda. T.L. Larry seconded. The council unanimously approved the agenda.

**Review and Approval of December 17<sup>th</sup> Minutes**

Kevin allowed council members to review the minutes. Heather Taraska moved to accept the minutes. Judge Faith Fickling-Alvarez seconded. The council approved the minutes.

**Welcome**

JCPC Chair Kevin Poirier took attendance by having the council members say present in order to keep an attendance log for meeting being virtual. Quorum was established.

**Announcements / Reminders**

The attendance requirement is now 65% of all regularly scheduled committee meetings.

The inclusion of special and assigned subcommittee meetings is no longer applicable, its 65% of all regularly scheduled meetings. There are no excused absences. Members cannot miss three consecutive regularly scheduled committee meetings. To have action in the subcommittee meetings there must be a quorum to be able to vote.

**Budget Revision: YDI Vocational & Career Development Academy Level II**

YDI requests to move funds from Line #390/Education Advisor to add \$8,360 to Line #120 /Program Coordinator to expand hours as required to serve juveniles in additional capacities onsite (school safe zone) and offsite (after hours Zoom sessions) due to COVID-19 pandemic. Lastly move \$3,660 to Line #390 for annual fiscal auditing purposes.

*Discussions:*

*Is the audit firm external?* Yes, it is an external firm

*What is the amount of \$12,800 originally assigned to?* It was assigned to an educator advisor position that would have been filled pre-COVID.

Kevin asked for a motion to approve the budget revision for YDI Vocational & Career Development Academy, Level II. Sonya Harper made a motion to approve. Commissioner Pat Cotham seconded.

- Russell Price abstained from voting on the budget revision

The council approved the budget revision for YDI Vocational & Career Development Academy, Level II.

**Budget Revision: YDI Vocational & Career Development Academy Level I**

YDI requests to move \$1,627 from Line #290 /Token Rewards to establish Line #240 / Construction supplies which will be used to purchase wood, drywall, screws for their vocational training and projects. Also moving \$8,328 from Line# 120 for ATOP Accounting services to Line #390 for their bookkeeping. Lastly moving \$1,422 from Line #390 to establish Line#190 Payroll to keep the bookkeeping consistent.

Kevin asked for a motion to approve the budget revision for YDI Vocational & Career Development Academy, Level I. Sonya Harper made a motion to approve. Commissioner Pat Cotham seconded.

- Brittney Bogues abstained from voting on the budget revision
- Jessica Davis abstained from voting on the budget revision

The council approved the budget revision for YDI Vocational & Career Development Academy, Level I.

In addition, YDI informed JCPC Chair Kevin Poirier regarding a budget revision for YDI Family Life Skills which will have to be discussed at the next meeting due to a glitch in NC Allies which prevented it from being uploaded.

**Recommendation Request from YDI for FY2021-2022 Intensive Intervention Services**

**Note:** Intensive Intervention is a new funding source, which replaces Alternatives to Commitment and Level II.

Intensive Intervention services are evidence-based or research-supported community-based or residential services that are necessary for a juvenile in order to: (1) prevent the juvenile's commitment to a youth development center or detention facility, or (2) facilitate the juvenile's successful return to the community following commitment. Intensive Intervention services shall be used for the purpose of providing intensive intervention services for juveniles of any disposition level, based on the needs of the juvenile, as ordered pursuant to G.S. 7B-2506.

NCDPS is requesting that the agency obtains a letter of support from their local JCPC council stating that this is a needed service and for it to be funded in 2022. The deadline for applications is March 5<sup>th</sup>.

Kevin allowed council members to review the recommendation letter by Mr. Darryl Bego online. Dr. Cotrane Penn moved to accept the letter of recommendation. Wanda Douglas seconded.

- Sonya Harper abstained from voting due to Criminal Justice Services sometimes competing for grants under that solicitation.

The council approved the recommendation request for the letter of support for the FY2021-2022 Intensive Intervention Services from YDI.

### **Vote & Approve RFP FY 21-22, Funding Procedure, Checklist, Scoring Tool & Funding Summary Forms**

As an overview Kevin showed the RFP FY 21-22 online for viewing, RFP postdates & pre-bid contact information sessions which are being held virtually on Feb 10<sup>th</sup> & Feb 16<sup>th</sup>. The RFP submission must be postmarked by March 2<sup>nd</sup> due to COVID-19, which primarily in the past most programs had delivered the RFP in person, but majority of the county facilities are still closed to the public and we recognized that's not a possibility this year. The applications will be received at Criminal Justice Services thru the mail. Review of the RFP submissions & presentations will begin on March 18<sup>th</sup> and the April meeting will be the selection of the RFP awards. All the information will be posted on the Mecklenburg County & JCPC websites.

### **Funding Committee Meeting – Jessica Davis**

The funding committee met January 13<sup>th</sup>, 2021 to review the funding procedure, checklist and scoring tool for the upcoming funding cycle, the committee voted to keep the procedure the same regarding documents and RFP requirements from last year with it being approved by the JCPC council. All the RFP applications should be in compliance as they have traditionally been in the past. The committee will review the completed applications, which should be post marked by March 2<sup>nd</sup> which gives leeway to consider any issues that may arise with the mode of delivery.

Once the applications are received they are compiled and the funding committee will meet on Tuesday, March 16<sup>th</sup> at 3pm to review, the minimum score in order to move forward to a vote by the council for funding is 11 out of 15, scores will not be rounded. The JCPC council will meet on Thursday, March 18<sup>th</sup>, the programs that meet the scores will have the opportunity to be invited to present to the JCPC council.

The scoring tool remains the same, the only change is the fiscal year for FY21-22. In addition, the funding summary form which comes from NCDPS which has been adopted into our funding decision procedure, the document has changed to accommodate the ability to do either a 1 or 2yr funding. When the documents are approved today, this will be the document going forward that will be used. We have not committed as a JCPC council to do a 1yr or 2yr funding, the conversation was had that the county would consider it, but we can table that to discuss and inquire from the programs during their presentation if there is any interest, which can be discussed at the JCPC February meeting or at the funding committee meeting.

#### *Discussion:*

*Judge Faith Fickling-Alvarez questioned if the categories on the scoring tool are the same categories in the RFP or are they independent, due to the fact some of the language has been changed and taken away due to being extraneous. The language is similar however it is independent of the RFP.*

Kevin asked for a motion to approve the documents presented, the funding procedure, checklist, scoring tool and funding summary form. Heather Taraska mentioned that a motion was not needed since it originated from the committee.

Kevin asked for a motion to approve the FY21-22 RFP. Commissioner Pat Cotham seconded. The council approved to place the RFP FY 2021-2022 along with the funding procedures, checklist, scoring tool and funding summary form.

### **Program Updates and Client Tracking Data - sent to JCPC council members via email for their review**

Kevin posted the tracking sheet online for viewing, this is the client count for number served, serve year to date in referrals. As each of the program presents, Kevin will pull up their report.

*Sonya Harper* expressed we are in January and halfway through the fiscal year and a bit concerned looking at the number served year to date compared to the actual number proposed to be served in their contracts, a lot of the programs are not at their halfway mark. Unsure whether programs will be able to reach their goal or are there opportunities that are out there for us as a council or individually as members of this council to assist in getting referrals to these programs. Kids who can utilize these services are appearing in our juvenile justice system. I would like the programs to be able to provide services to the kids and draw down their funding.

*Jessica Davis* has the same concerns, COVID-19 made us all pivot and had to adjust the way we do business. However, when we went through this funding cycle last year and the question asked was how the programs planned on continuing services amid the COVID pandemic knowing that there was a possibility they would have to pivot to a virtual setting. At that time, it was an opportunity for the programs to discuss their concerns with the understanding that we can't predict the future. As a council it's very important from a community standpoint looking at the number of homicides that we had in Charlotte in 2020 with a number of juveniles connected to the homicides, it's very important for us to understand what is happening on the ground with the programs that we funded last year. Also, the monthly reports should be taken seriously when we inquire what are your challenges, it shouldn't be there are none, when your numbers are low. We are doing a disservice to our community by remaining silent and not being collaborative and clear communication with one another when it comes to where we are with the numbers and funding. What are the challenges that our programs are facing because the challenges are manifesting in the community, in our crime rates, which we have to be mindful as we move into the next funding cycle.

*Sonya Harper* communicated year after year that programs find themselves challenged with referrals; COVID-19 has changed our entire system over the last 10 months. She doesn't feel the reduced number of referrals can solely be directed towards COVID. We are seeing uptakes in violent crimes and seeing trends amongst the juvenile justice population and some things are trending lower than predicted. Locally, the kids & referrals are in the justice system, the question is how do we direct it towards programs? Criminal Justice Services Re-Entry Unit is also a provider of services. Are we really exploring all avenues that are available to us to direct the kids to those programs? There are members on the JCPC council that are representatives of the juvenile justice, Russell Price and his court team, Heather Taraska in the District Attorney's Office and Judge Faith Fickling-Alvarez, maybe there is some opportunity for us to have some conversation about how to get referrals to these programs that we are funding and providing, because we do have kids & families coming thru the juvenile justice system who are in need of these services but we don't seem to be able to make the connections.

*Russell Price* acknowledges that the numbers are low across the board and has reached out to S. Black, Juvenile Court Services Field Service Specialist to reach out to the programs that are not close to the halfway mark. The programs are welcomed to present virtually to the court staff again, keeping the door open for suggestions. With regards to referrals from the juvenile court office, a lot of that is based on the needs of families, the rapport with the programs and how the program operates. Furthermore, the JCPC council should look at where the referrals should come from, in the past some programs have received referrals from law enforcement or school resource officers. Since school is out, we need to

look at how to monitor when we are not involved. Monitoring what the programs are doing or what the program contracts state they should be doing has been a concern over the years, if your looking at the population that's not court involved. How do we truly monitor the program to make sure the families are getting the support? The court office is open to suggestions, the courts have been shut down periodically over this COVID pandemic, so as far as the courts ordering the youths to comply with resources of JCPC programs, there just not a lot of youths going in front of the judges right now. Russell mentioned each program has a liaison to start communication and talk about concerns and issues that may arise.

*Kevin* pointed out since February is a short & light month and we will be receiving applications for the RFP, we can table the conversation so that it becomes a workshop brainstorming session with programs and JCPC council members to figure out what we can do differently. He encourages all programs to be self-reflective, teacher actions lead to student actions and program actions lead to youth actions. There is an opportunity to reflect on how we do something differently to engage the parents and to bring in youth and keep them in the program.

*Team-Up Connections* mentioned they have had over 30 referrals, however when your looking at the numbers based on how many kids you've admitted in the program, those are kids committed to what the program is doing. There have been several kids admitted to the programs but were not following the procedures or our referral process. Upon interview intake process we're communicating with the parents to come on board with what the programs has to offer, we also need the parents to meet halfway in order to assist their kids. If the parents are not committed, then it may look like the programs are not doing what they need to accomplish. These are some of the things as a program we confront on day to day basis looking at the numbers.

*Kevin* would like to table the conversation to the Executive Committee meeting for February.

### **Monthly Program Updates**

**SHIFT** have served 43 youths Year to Date, both virtual and in small groups. Our sole resources are coming thru juvenile justice. The total JCPC money funded this fiscal year is \$326,417.00, we have spent \$139,907.09 and believe we will meet that goal. We have reimbursed \$116,698.81 for victim restitution. I understand there is a lot of activity happening in Mecklenburg County courts, I am going to assume that none of the youths are being mandated for community service or restitution payouts. The challenges were the conversion moving the youth into the space of ZOOM and creative live learning, we are still at 92% of youth engagement monthly. Collaborated with Toys-4-Tots to assist with sorting and delivering gifts to families that were in need. Continue to pursue new opportunities based upon our youth interest.

**Tresports** have served 25 youths Year to Date, the total JCPC money funded this fiscal year is \$191,139 we have spent \$88,704.82. We have had our services face to face and have been operating at a reduced capacity. We haven't had as many kids as we normally get. We're projected to serve 60 for the year. We held our annual Toy giveaway. In collaboration with Toys for Tots, we were able to help 50+ families in Mecklenburg and surrounding counties. Families were able to come by the TreSports building and pick up toys. The TreSports Fall session graduation was held on December 3, 2020. We had a graduation rate

of 100%. The students are given a final exam as a requirement for graduation to make sure that the information taught in the Positive Action sessions is being retained. All the students in this Fall session scored 80% or above after taking the exam the first time. That is a major accomplishment and we are proud of the hard work and effort displayed by the students during these challenging times. Scott Stoker, JCPC Area Consultant was in attendance for our graduation ceremony and we are appreciative of him taking time to come out and support the program.

*Discussion: Was there an invitation to the graduation ceremony sent to the JCPC council? The invite was included in the Tresports newsletter, if it was not received, in the future I will send it to the JCPC Admin for distribution.*

**Thompson Residential** have served 24 youths Year to Date, the total JCPC money funded this fiscal year is \$700,00 we have spent \$294,479.24. Continuing to educate staff on prevention strategies to coach at risk clients who have AWOL historical behavioral pattern. Participation for residential is face to face, juveniles admitted for December is 3. DJJ referrals are 4, one was from Gastonia. We had an unsuccessful termination from December, a client AWOL on Dec 13<sup>th</sup>, we communicated the client's actions with the court counselor.

Thompson is committed to the long-term sustainability of all its programming, including the DACJJ Short Term Residential Program. Thompson believes that all youth should not linger in detention facilities awaiting placement or mental health treatment. Our short-term residential programming is tailored to the needs of youth involved with the Mecklenburg County DACJJ. We were able to connect a client with a grassroots organization, Brothas United to help him with mentoring and life navigation. It was reported to us that he was able to find PT employment via this social capital connection. We are at the halfway point reaching our quota, however it has slowed up. We have been in contact with our court liaison, to make them aware of bed space that we currently have.

*Discussion: Can Thompson consider doing research at least once a month and reporting on any results for funding any research on how similar programs in other counties or states are funded. I can share that question with our grant specialist to answer.*

**Thompson Court Assessment** have served 72 assessments [33 assessed thus far] and 372 consultations [426 consultations provided thus far]. We have admitted 5 new kids for assessment and had 9 referrals, 7 successful terminations. The total JCPC money funded this fiscal year is \$176,695 we have spent \$68,512.17. Court counselors are closely involved in each case, because they must initiate the referral. As noted on prior monthly reports, our program continues to be significantly impacted by the JCPC budget reduction affecting the current fiscal year, which necessitated the reduction of one of our full-time clinicians to being part-time. This resulted in decreasing our overall number of youths projected to be served, having less shared responsibility for the extensive number of case consultations and participation in meetings, and being able to serve fewer youth simultaneously at any given point in time. For the month of December, one challenge for our number served in assessments was the holidays, resulting in fewer days available for assessments and interruptions in time dedicated to the completion of written reports. We are on track and three short of where we should be at this point in the year, January is a busy month.

We have discussed applying for additional funding that may be available during the current fiscal year and seeking two full-time positions during the next funding cycle. Thanks to collaboration across

systems, a youth assessed through our program was able to avoid placement in YFS custody. The family is currently being financed solely by Thompson (through other internal funding sources) in temporary housing (in a hotel, which has been ongoing for several weeks at this point) while a permanent housing situation is identified. The child has now been linked to other supportive services to help build the family's natural supports. The assessment program has remained involved to participate and assist since the time of the assessment. This has truly been an outstanding example of collaboration and creativity in identifying resources and support for a family in need, and the child's judge offered a great deal of praise to all parties involved in this case during the last court hearing. This is such an exceptional example of problem-solving and success, particularly with how quickly a solution was identified and put into action.

*Discussion: Given the statement for the other funding says, it will be the same statement every time that all funding comes from JCPC. Can Thompson consider doing research at least once per month and reporting on any results for funding any research on how similar programs and other counties or states are funded. Thank you for the feedback we will do our best to do so.*

**Team Up Connections** have served 18 youths Year to Date, the total JCPC money funded this fiscal year is \$150,533 we have spent \$73,855.65. We are still interacting face to face adhering to the CDC guidelines. We have had 33 referrals and 18 to be admitted, DJJ referrals are 29. Currently we have 11 in the program. Started a Million to One Fundraising campaign wherein one million people give or donate a \$1.00. One of the challenges we currently have is the parents not meeting us halfway regarding involvement in the program.

*Discussions: Is there a website or social media about the 1M fundraiser, has it been shared, how can people donate?* We are getting our social media set-up with details once completed we will send out the information.

**DASH Strengthening Families** have served 35 youths Year to Date, the total JCPC money funded this fiscal year is \$106,708 we have spent \$50,694.47. We are on target for referrals, getting them signed up and orientated. Challenges for the month consisted of ESL families accessing technology. We just received a system where all our orientation forms are being sent & signed out through Adobe and electronically. Families are working with the social workers and getting assistance with their family needs beyond just the sessions. We are finding out their needs and getting them into resources.

The success story for the month was our social work team assisting family outside resources and a youth was able to stick to the agreements made with staff and contacted SW and mentor when feeling overwhelmed instead of starting fight with parents. We've had five families of recently continue to come to the sessions even though they've graduated.

**DASH Mentoring** have served 25 (51 served this year) youths Year to Date, the total JCPC money funded this fiscal year is \$107,717 we have spent \$55,619.09. We received our \$30,000 agency wide gift from Remprise. This money was designated for staff and volunteer training as well as contracting to set up an agency wide research and evaluation team. Our hope is that we will have the data to present to foundations and companies to raise the money needed to become sustainable. Challenges include mentoring during a pandemic while practicing safe distancing, and virtual visits, which are not as effective as face-to-face meetings and activities. Some of our youths are homeless and living out of hotels. Additionally, the budget was cut 35%. Youth are suffering through lack of socialization from activities, virtual learning, closed recreational facilities and families losing housing which has led to many families living together. Youth do not have quiet space to learn, and the job market is at an all-time low.

We had a Boys to Men mentoring meeting last night, over 60 boys and mentors were on the virtual call, we had speakers, activities were done online. We like to invite the JCPC members to attend some of these sessions. We also had a Proud & Pretty girl meeting where 25 girls were meeting with their mentors. We are preparing for a talent show and had a movie night, where food was delivered to all the families who watch the movie and had discussions afterwards.

One youth voluntarily went to Tarheel Challenge in New London to obtain “more discipline” as he expressed. He had a tumultuous relationship with his mother and his father isn’t very present in his life. Through mentoring and therapy, he agreed to go away to “think things out.” He is currently completing his agreement; did not have incidents while home during Christmas and is looking forward to graduating and attending college. His Christmas break at home was pleasant and appreciated

**DASH Vocational Learning Community** have served 11 youths Year to Date, the total JCPC money funded this fiscal year is \$104,245 we have spent \$56,409.50. Our referrals are where we want them to be. Program is going well, we have the lawn & gardens services, youths were taking OSHA classes, learning how to use equipment and going out to nonprofit agencies (i.e. churches) and maintaining their lawn for free. We were paying the kids a stipend, however that has stalled due to colder weather.

We will continue to mentor as we have and we have increased our call frequency via the use of interns to check on the youth/ family needs to provide community resources. We seek mental health services, and other services. Mentors are “on call” more now than ever before when crises arise. Program Coordinator had to go to a youth’s home before 9:00 am on a Sunday to inform the parents that their daughter called PC and wanted to commit suicide. Youth was not home, but she contacted the Program Coordinator when she came home. Youth finally called the Program Coordinator and she asked if the youth trusted her and allowed the PC to deescalate her anxiety and to call Mobile Mental Health Crisis Unit. PC stayed on the phone with her through the initial assessment; a mental health worker went to her home and she was admitted to Billingsley for 10 days. Youth was placed on “medical leave” from the DVLC. Youth recently called and asked to come back to classes.

Additionally, PC was contacted by Mecklenburg County NextGen because they heard about our alternative learning environment and work preparing students for the GED. The DVLC students are now enrolled in the services NextGen has to offer. Also, NextGen is submitting referrals for the DVLC to help the youth who come to them who are not referred via the JCCs to enroll with us to prepare for the GED. Counselor stated that youths state they have completed a certain grade, but often fail the GED test multiple times. We are excited about our partnership with NC Works NextGen, which serves youth 16-24 years old. Youth and staff met for a presentation and to provide go-to lunch boxes, practicing safe distancing and we are now able to provide more resources for the youth we serve.

**CMOD Youth Diversion Program** have served 55 youths Year to Date, the total JCPC money funded this fiscal year is \$200,706 we have spent \$101,604.09. Admitted 8, referrals (intakes) are 11. As a reminder, the CMPD Diversion doesn’t receive any referrals from DJJ, all our referrals come directly from law enforcement officers and half of our referrals are from schools, due to schools being virtual the numbers are half. The Charlotte-Mecklenburg Police Department (CMPD) Research and Planning Division continues to look for grants incase the Youth Diversion Program no longer receives JCPC funding. There have been no new finds for this month

One of our former Diversion participants started her own entrepreneur business and shared their website this week for Diversion staff to support her endeavors. Over the Christmas holiday the staff has been involved in food giveaways, bike drives, feeding the homeless at tent city.



*Discussions: What grants has CMPD Youth Diversion looked for as indicated in the report? We have a grant unit that searches out different grants, the last one was a general substance program that was due in January, but we have more cases than substances. We didn't seek programming for that fund.*

**YDI Family Life Skills** have served 17 youths Year to Date, we have 14 active participants. There are 10 to be successfully terminated by the end of January. We have 4 DJJ referrals. The total JCPC money funded this fiscal year is \$75,035.00 we have spent \$24,327.45. We will continue to research local funding opportunities. The program is virtual, we do ZOOM and have full participation from students who are actively involved.

**YDI Vocational & Career Development Academy Level I** have served 23 youths Year to Date, 1 admittance is pending, 5 will be successfully terminated by the end of January, the total JCPC money funded this fiscal year is \$111,282.00 we have spent \$91,822.11. YDI continues to have parent and juvenile participation in the program. Many of our youth have engaged in a paid work experience through the Vocational and Career Development program. Some are completing construction projects such as utility shed and have built some dog houses. If we don't monetize, we will donate the dog houses to an animal rescue mission.

We have 3 separate time slots available for students, depending on the convenience for the parents and are practicing CDC guidelines during these times.

**YDI Vocational & Career Development Academy Level II** have served 13 youths Year to Date, the total JCPC money funded this fiscal year is \$64,732.00 we have spent \$13,406.52. Only DJJ students can participate in this program. We have 2 new students for orientation on Monday. We will terminate successfully 2 students at the end of January. Students are learning basic skills as pulling up drywall, painting, flooring, building dog houses. We will continue to research local funding opportunities. We are seeking additional referrals from DJJ court counselors for this flexible and very adaptive program. Our DJJ liaison has sent out notifications of our openings and availabilities, but we have so far received only one additional DJJ referral since then.

The content of this program, we believe, is essential for adolescent juveniles and their families because, for the juvenile, it fills the guidance gap and provides them hope and a push forward in the right direction pertaining to addressing their Career Exploration/Guidance, Job/Interpersonal Skills and general life skills development needs. It provides parents a deeper understanding and personal insight into how to better communicate and interact with their struggling teenager, but also equips them with the tools to better relate and react to them. We will have other referral sources on stand-by as we wait a steadier stream of referrals coming from DJJ. We are continuing to inform our DJJ liaison of our program openings and referral opportunities and will continue to work with other referral sources in the community as needed. Our juveniles and families continue to sign-on our online Zoom sessions at a high rate (.839%) and demonstrate high interest and participation both online and in-person. We expect to have several successful completions of the life skills training by month's end.

*Discussions: The reports states that you will continue to research local funding, what have you done over this reporting period to research funding? If not, what are your specific plans to do such research and will you consider not just researching local but also state and national funding? Mr. Darryl Bego would be the better person to answer the question, however we do look at funding in other areas.*

**ASOP & Bunk 57 Ministries reports were not received by the deadline.**

**Committee Reports:**

<b>State</b>	All are welcome to attend the Pre-Bid Information sessions on Feb 10th & 16 <sup>th</sup> , please send the link to other agencies that are interested.
<b>County</b>	N/A
<b>Marketing Committee</b>	N/A
<b>Monitoring Committee</b>	The county is working on the Monitoring report to be presented in March.
<b>Risk &amp;Needs Committee</b>	N/A
<b>Funding Committee</b>	Funding Committee will meet on March 16th
<b>By-Laws Committee</b>	N/A
<b>Nominating Committee</b>	N/A
<b>Program Support</b>	N/A
<b>Executive Committee</b>	Meeting on Feb 4 <sup>th</sup> to discuss the marketing of the RFP & how we support the programs with their numbers

Kevin thanked everyone for their time and commitment, reminder for all to look for the posting of the RFP along with links to the mandatory information sessions.

Kevin asked for a motion to adjourn, Jessica Davis made a motion to adjourn. Jason Tryon seconded. Meeting ended at 6:07pm.

*Minutes submitted by Elizabeth Swann*