Certifications

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NCDOT OCR Business Certifications

**FEDERAL CERTIFICATION PROGRAMS**

1. Disadvantaged Business Enterprise (DBE)
2. Airport Concession Disadvantaged Business Enterprise (ACDBE)

**STATE CERTIFICATION PROGRAMS**

1. Minority Business Enterprise (MBE)/Woman Business Enterprise (WBE)
2. Small Business Enterprise (SBE)
3. Small Professional Services Firms (SPSF)
Objectives of the ACDBE/DBE Certification Program (49 CFR Part 23.1 & 26.1)

- To ensure nondiscrimination in transportation contracting (e.g., highway, transit and airport)
- To create a level playing field where DBEs can compete fairly for DOT-assisted contracts
- To ensure that the Department’s DBE Program is narrowly tailored
- **To ensure only firms that fully meet eligibility standards are permitted to participate as DBEs**
- To help remove barriers to the participation of DBEs in USDOT-assisted contracts
- To promote the use of DBEs in all types of federally-assisted contracts and procurement activities
- To assist the development of firms to compete successfully in the marketplace outside the DBE program
- To provide appropriate flexibility to recipients of Federal funds in establishing and providing opportunities for DBEs
ACDBE/DBE - Basic Eligibility Criteria

- Social Disadvantage
- Economic Disadvantaged
- Small Business Size
- Ownership
- Control
DBE Certification Process

**Step 1.** The packet is reviewed for completeness **(30 days)**

**Step 2.** If complete, a certification officer reviews your information

**Step 3.** Then a site visit is conducted at the primary place of business

**Step 4.** After the site visit and thorough review of the information, a certification decision is made, and the firm is notified of the determination in writing **(90 days: review/site visit/decision)**

**Step 5.** If certified, the firm's information is then entered in the online DBE Directory

**Step 6.** If denied certification, the firm has the right to appeal the decision directly to USDOT

Note: the UCP has **90 days** to render an eligibility decision after receiving a complete application packet **(sometimes 150 days)**
Free Marketing in NCDOT’s Directory of Firms!

BOWD DBE Supportive Services!

Contract Protection!

HUB Reciprocity!
SBE Facts

➢ Maintenance projects that are $500,000 or less
➢ Projects will be advertised as SBE set-asides and only SBE certified firms can respond
➢ No prequalification required
➢ Race and gender-neutral program
➢ GC license and bonding may be waived

How do I qualify? Revenue of less than $1.5 million (after cost of goods sold)
SPSF Facts

- Developed to provide consultant opportunities for firms that meet the eligibility criteria to compete against other consultant firms that are comparably positioned in their industries
- Race and gender-neutral program
- NCDOT will identify professional services contracts of $250,000 or less and direct them to SPSF

How do I qualify?

Must meet the SBA size standards
We are currently receiving applications via...

- Mail
- Email
- Online (preferred)
Online Certification Portal Instructions

1. For first time users, you must register as an *Individual* for the NCID account at [https://ncid.nc.gov/idmdash/](https://ncid.nc.gov/idmdash/).
   a. For assistance regarding NCID, please dial (919) 754-6000 or 800-722-3946.

   a. Use your NCID Username created in step 1 in the NCID field on the EBS Access Request form.
   b. For assistance regarding the EBS Access Request form, please email [EBSSupport@ncdot.gov](mailto:EBSSupport@ncdot.gov).
   c. You will receive an email confirming your approval to access the NC Online Certification Portal within **two business days**.

3. Once you receive approval, the Online Certification Portal can be accessed at [https://www.ebs.nc.gov](https://www.ebs.nc.gov).
Meet the Certification Team

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Elizabeth Cruz
Brandon Lee
Latega Powell
Bonnie Robinson
Lisa Wilson
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Questions????