Mecklenburg County

Gross Receipts Contact Update Form

Instructions: Complete this form to provide updated and/or changed information. This form may be e-mailed to our office at taxmeck@mecklenburgcountync.gov or returned in person at 3205 Freedom Drive, Suite 3000, Charlotte, NC, 28208. If there are additional contacts you would like to provide, please attach them to this form.

Business Name: _______________________________________________ Account #: _______________

Physical Address: ______________________________________________________________________

Mailing Address: _______________________________________________________________________

Local Office #: ___________________ Fax #: ____________________ Cell #: __________________________

Account Contact 1: Name ___________________________________________  Title ________________

Preferred Phone #: ___________________ Email: ___________________________________________

Account Contact 2: Name ___________________________________________  Title ________________

Preferred Phone #: ___________________ Email: ___________________________________________

Account Contact 3: Name ___________________________________________  Title ________________

Preferred Phone #: ___________________ Email: ___________________________________________

Signature: ___________________________________________  Date: _____________________________

Revised 06/2022