How to Report

Donna Cavaliere - Air Quality Division

Mecklenburg County Land Use and Environmental Services Agency
Emissions Reporting

Facility-wide annual emission report due by April 30 each year.

- Submittal Options
- Introducing GovOnline
- Annual Emission Form
Information

- https://www.mecknc.gov/LUESA/AirQuality/PermittingRegulations/Pages/Annual-Air-Emissions.aspx
Submittal Options

**True Minor** Facilities (classifications **C, B, or SB**) have 3 ways to report:

1. Hard copy mailed to MCAQ
2. Can submit via email:
   - Submit the report to email address: [AnnualAirEmissions@MecklenburgCountyNC.gov](mailto:AnnualAirEmissions@MecklenburgCountyNC.gov)
   - Email should include:
     - Attached PDF copy of your report with emissions and signature (remember, supporting documentation is required so we can verify the calculations)
     - Facility Name
     - Facility Address
     - Current Permit No.
     - Any additional information which may aid MCAQ’s review of the data – Can attach excel spreadsheets.

3. Use GovOnline
Submittal Options continued

**Synthetic Minor (SM)** and **Title V** facilities have 2 ways to report:

1. Hard copy mailed to MCAQ
2. Use GovOnline (CROMERR approved electronic submittal option)
   - EPA’s Cross-Media Electronic Reporting Rule (CROMERR) provides the legal framework for electronic reporting under EPA’s regulatory programs. It ensures the enforceability of regulatory information collected electronically by EPA and State/Local government partners.
   - Good News – MCAQ’s new GovOnline program meets the CROMERR requirements. More information to come about GovOnline.

• Note that we will accept an email ahead of the April 30 deadline, but we will need a hard copy or GovOnline submittal soon after. Can send spreadsheets or other information via email in addition to hard copy.
Reporting Form

• Annual Emission Report form – each year MCAQ attaches this form to your invoice:
  • Signature/Certification page – we need responsible official signature
  • Emission Summary page – Summary of emissions by Emission Source and Pollutant
Reporting Review

• Hard copies are always accepted
• True Minor facilities – can submit via email, or GovOnline
• Title V and SM facilities – must send hard copy, or GovOnline
• Signature of Responsible Company Representative
• Annual Emissions (by emission source and total facility-wide)
• Supporting documentation including:
  • Emission rates
  • Product usage
  • Operating hours
  • Other relevant information for emission calculations
Questions?

Donna.Cavaliere@MecklenburgCountyNC.gov
980-314-3356