



**MECKLENBURG COUNTY OFFICE of the TAX COLLECTOR
NEW BUSINESS INFORMATION FORM**

New businesses responsible for collecting and remitting the following taxes should complete this form, in addition to the appropriate tax return(s), and submit them to the Mecklenburg County Tax Collector at the address listed below:

Prepared Food & Beverage Room Occupancy Vehicle Rental/U-Drive-It Heavy Equipment

1. Start Date of Your Business Activity: _____
2. Business Ownership Type:
 Corporation (including LLC's and S Corps) Sole Proprietorship Partnership
3. Corporation/Business Name: _____
4. Doing Business As/Trade Name: _____
5. Business Owner Name/Partner Name: _____
6. Business Description: _____
7. Business Location – include suite/apartment number city, state, zip code:

8. Business Mailing Address: _____
9. Social Security Number (optional): _____
10. Federal Tax Identification Number (optional): _____
11. Home Telephone Number: _____
12. Business Telephone Number _____
13. Fax Number: _____
14. Cellular Telephone Number: _____
15. Email Address: _____

Signature (required): _____

Print Name: _____

Title: _____

Date: _____

Please return to:

Mecklenburg County Tax Collector,
P.O. Box 32728
Charlotte, NC 28232-2728

Telephone: 311 or (704) 336-7600
Web: <http://MeckNC.gov/taxes>