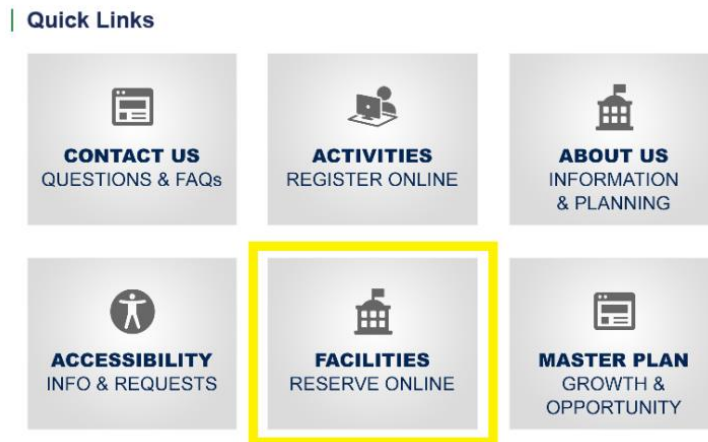


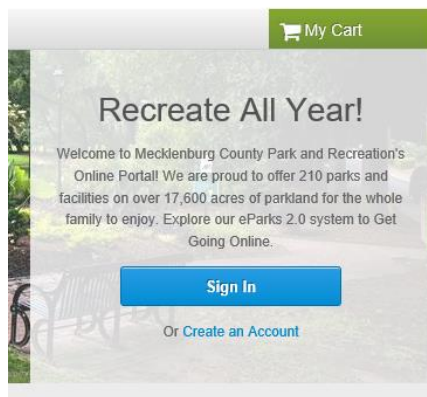
How to Reserve a Swim Lane through Eparks

****Reservations can only be made 1 week in advance****

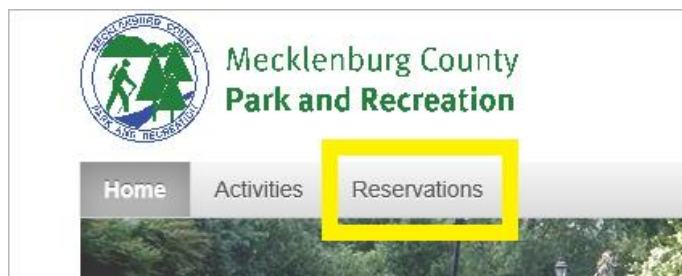
1. Visit ParkandRec.com
2. Scroll towards the bottom and select 'Facilities' from the Quick Links



3. If you have an existing account with our facility, sign in to your account. If not, Create an Account.
-Your login will be your full email address associated with your account.



4. Towards to the top of the page, Make sure 'Reservations' is selected



5. Select Facility Reservations

Facility Reservations

Reserve a Picnic Shelter or Pool Lane
To reserve, select the facility along with the desired time and review your charges. Your selection will be confirmed when payment is submitted.

View Facility Calendars
When viewing facilities you may search by location, date, type or amenity.
PLEASE NOTE: Calendars will indicate existing bookings, as opposed to openings. Please view the facility record to determine its hours of operation.

Campsite Reservations
Reserve a Campsite
View maps to show the campsites available at a campground, search availability and book as required.

6. Select 'Pool Lane' for Reservation Group, Reservation date, then select 'Check Availability'

Selection

*Reservation Group (Required)

Select Picnic Shelter Use from the dropdown menu. Do NOT specify a time range as shelter reservations are for the entire day.

Reservation Date

Time Range am to am
 pm pm

Check Availability

7. Timeframes are listed at the top, any box without a check mark is available to book.

A. list a '1' in the number of guests box and select the lane/time to reserve.

Availability for Mon, Aug 24, 2020

Event Name:

Hide Advance Booking Restrictions Info

Name	Type	Number of Guests	Qty of Equipment	6am	7am	8am	9am	10am	11am	12pm	1pm	2pm	3pm	4pm	5pm	6pm
MCAC - 25 yard lane 07 - Bookings cannot be made more than 7 day(s) in advance - Must be booked at least 1 day(s) in advance	Facility	<input type="text"/>	<input type="text" value="0"/>	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
MCAC - 25 yard lane 08 - Bookings cannot be made more than 7 day(s) in advance - Must be booked at least 1 day(s) in advance	Facility	<input type="text" value="1"/>	<input type="text" value="0"/>	✓	✓	✓	✓	✓	✓	<input checked="" type="checkbox"/>	✓	✓	✓	✓	✓	✓

8. Select 'Reserve' at the bottom on the screen.

9. If you are a member, the fee will be waived. If not, the \$5 fee must be paid to complete the reservation.

10. If you need to cancel or change your time, please contact the MCAC Front Desk Staff at 980.314.1150