



# Work and Performance Plan FY2019 (ELE)

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## DEPARTMENT KEY INITIATIVES

### Key Initiative #1 -- Implementation of Election Law Changes

**Link to Strategic Business Plan:**

Yes

**Description:**

Successfully implement the changes to all Elections and Related Laws and Rules of North Carolina through the use of voter education, advertising of new laws, training and updating of precinct officials and staff.

**Rationale:**

Beginning in 2016, a series of legislation revisions and changes to procedures concerning elections have been passed and subsequently challenged in court. The challenges to districts drawn and State/County Board of Elections makeup litigation means our office will coordinate our options in order to follow all mandates and orders. Recent trends have seen an increased role for all elections staff in administering and safeguarding electronic data. As a result, recent legislation concerning election integrity and data security has required criminal background checks for certain elections staff with access to confidential voter data and the ability to modify the data.

**Completion Date:**

Law changes are pending due to court decisions and appeals. Will accomplish under guidance of the NC State Board of Elections and Ethics Commission.

**Updates/Project Milestones:**

- Train, outfit, and fully staff 195 Election day precincts and all Early Voting sites to accommodate law changes in FY18. Law changes to implement and train to will include State House and Senate redistricting, a new early voting schedule, two new political parties, and new State Board membership.
- Develop implementation plan for new election integrity and data security legislation.
- Conduct November General Election.
- Align training to State requirement.

**Outcomes/Measures:**

- All projects will meet or exceed goal of realigning training and implementation of procedures to accommodate court orders and State direction.
- Successful completion of election without sustainable election protest.



## Key Initiative #2 -- Successful Completion of all Scheduled Elections

**Link to Strategic Business Plan:**

Yes

**Description:**

Successfully implement the November General Election in 2018.

**Rationale:**

Adhere to General Statutes of North Carolina Court decisions regarding election schedule.

**Completion Date:**

Successful completion is 30 days after each scheduled election.

**Updates/Project Milestones:**

- Meet every statutory requirement of dates for conducting all elections.
- Successful in the conducting of the 2018 November General Election.

**Outcomes/Measures:**

- All projects will address the intended outcome as directed by the North Carolina State Board of Elections and Ethics Enforcement. All projects will meet or exceed goal of realigning training and implementation of procedures to accommodate court orders and State direction.
- Successful completion of election without sustainable election protest.



## Key Initiative #3 -- Precinct Official Training and Education

**Link to Strategic Business Plan:**

Yes

**Description:**

Staffing and training of all officials for precincts and early voting sites.

**Rationale:**

Adhere to election laws and ensure understanding of new election law changes.

**Completion Date:**

October 18th for the November General Election.

**Updates/Project Milestones:**

Develop New Training manuals, PowerPoints and Procedures to fully implement election laws with respect to the training of election officials.

**Outcomes/Measures:**

- All projects will address the intended outcome as directed by the North Carolina State Board of Elections and Ethics Enforcement. All projects will meet or exceed goal of realigning training and implementation of procedures to accommodate court orders and State direction.
- Successful completion of election without sustainable election protest.



## Key Initiative #4 -- Maintain Full Business Operations During Renovation

**Link to Strategic Business Plan:**

No

**Description:**

The Board of Elections renovation project for 741 Kenilworth Avenue. Relocation of two departments to an upstairs office and the renovation of the current location.

**Rationale:**

Our office must adhere to election laws and accommodate all inquiries to our office.

**Completion Date:**

The move and relocation efforts are substantially completed. The remaining "punch list" work is 90% complete.

**Updates/Project Milestones:**

Completion of punch list work for the FY18 Renovation project.

**Outcomes/Measures:**

- All measures and outcomes dependent on construction progress.
- Take complete occupation of new sites for each division.



## Key Initiative #5 -- Purchase of New Voting Equipment

**Link to Strategic Business Plan:**

Yes

**Description:**

Develop purchase and implementation plan for the New Voting Equipment.

**Rationale:**

Compliance with NC Session Law 2018-13 - decertifying current equipment as of December 2019. Additionally, comply with NC General Statute 163A-1117 procedures for purchasing new voting equipment.

**Completion Date:**

December, 2019

**Updates/Project Milestones:**

- Develop estimates of needed equipment and overall cost of voting equipment in advance of the FY20 Budget process for all relevant agencies
- Roll out "public events" training's
- Administer North Carolina General Statute prescribed forums
- Upfit Elections warehouse
- Training staff/Precinct Measures
- Develop plan to recommend to board of county commissioners a voting system, witness demonstrations of certified voting systems, and test the voting system in an election.

**Outcomes/Measures:**

Completion of new voting equipment purchase.