



Statement of Special Inspections

Code Enforcement Project No:		Permit No:	
Project Name:		Owner:	
Project Address:		Date:	
RDPIRC:			
SI FIRM:			

The following information is being submitted in accordance with the Special Inspection provisions of the North Carolina State Building Code. Attached is the **Schedule of Special Inspections** (SSI) required for this project. This completed form is required to be placed on the drawings for plan review. After permit issuance, a listing of the Special Inspection Firms (SIF) and the Designated Special Inspectors (DSI) for each inspection type will be attached to this form and uploaded to www.meck-si.com prior to scheduling the Pre-Construction Meeting with Mecklenburg County Code Enforcement. No work is permitted to be performed prior to the Special Inspections Pre-Construction Meeting (see the meck-si.com website for details).

This and all subsequent reports, logs, testing results, and other related SI documents shall be uploaded to the meck-si.com website within 10 business days of the event documented. Only documents that are prepared by Authorized Special Inspectors (ASI), and signed/sealed by Designated Special Inspectors (DSI) are valid and are permitted to be uploaded to the meck-si.com website. The DSI will notify the Department upon the discovery of information that would controvert the result of any information posted on meck-si.com, and update said information within 10 days.

The DSI is responsible for verifying all information on each document prior to signing/sealing and uploading it. The DSI is responsible for verifying each document that is uploaded and stored on the meck-si.com website, is the correct document and it is associated with the correct attributes for storage in the database on meck-si.com. The DSI is responsible for deleting any documents that have incorrect attributes or contain errors, and reloading the correct information or document onto meck-si.com. The DSI is responsible for verifying all ASIs maintain current certifications during the course of the project, as failure to maintain current certifications may result in a voided document. At the conclusion of each individual Special Inspection type, the DSI will complete a Final Report and upload it to the meck-si.com website. The RDPIRC is responsible for completing the RDPIRC Letter at the conclusion of all Special Inspections.

The Special Inspection program outlined herein, does not relieve the Contractor or any other entity of any contractual duties, including quality control, quality assurance, or safety. The Contractor is solely responsible for construction means, methods, and job site safety. Failure to adhere to the SI program as outlined herein, and on meck-si.com, may result in a stop work notice being issued by the Department.

Respectfully submitted,
The Registered Design Professional in Responsible Charge,

Signature

Date

Licensed Professional Seal

Type or Print Name