



**MECKLENBURG COUNTY**  
Land Use and Environmental Services Agency  
Code Enforcement

**HOMEOWNER PERMIT APPLICATION  
CERTIFICATE OF OWNERSHIP & RESIDENCE**

As required by North Carolina General Statutes and Mecklenburg County Policy, in order to obtain a permit for a Homeowner to perform his/her own installations for either **MECHANICAL, PLUMBING or ELECTRICAL** work, you must complete the following declaration:

*(please check appropriate box)*

**MECHANICAL**                       **PLUMBING**                       **ELECTRICAL**

I, \_\_\_\_\_ do hereby certify that I am the **LEGAL OWNER**  
Please Print  
of the **SINGLE FAMILY DETACHED RESIDENTIAL DWELLING** listed below;

Street Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

**The homeowner signing this document must show proof of ownership when making application for the permit. Either a deed to the property with his/her name on the deed or their name on the Polaris real estate look up web site will serve as proof of ownership. The owner must have a valid form of picture identification.**

And that **I PRESENTLY LIVE IN or DO INTEND TO LIVE IN upon project completion, THE ABOVE REFERENCED DWELLING; and THE ABOVE REFERENCED DWELLING IS NOT FOR RENT, SALE or LEASE;**

I wish to obtain a permit from Mecklenburg County Code Enforcement to allow me as the homeowner to **PERSONALLY** install my own **MECHANICAL, PLUMBING OR ELECTRICAL WORK,** and that I will be the **SOLE RESPONSIBLE PARTY INVOLVED IN PERFORMING ANY/ALL WORK REQUIRING A PERMIT.**

**FALSIFICATION OF INFORMATION IN THIS DOCUMENT SHALL RESULT IN REVOCATION OF THIS PERMIT.**

\_\_\_\_\_  
Signature of owner

\_\_\_\_\_  
Date

Permit #(s) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ issued

Office use only	
Photo ID Ok	_____
	Initials
Address Verification	_____
	Initials
Parcel #	_____
Please Scan to permit file.	