

# Review Schedule Preference Plan Review Task Force

November 20, 2009

## 1. Introduction, issue and background

Beginning in January 2007 the Plan Review Task Force (PRTF) reconvened to review issues pertaining to the plan review services provided by Mecklenburg County Code Enforcement (MCCE). One specific goal set by the PRTF was to investigate the feasibility and demand for Review Schedule Preference. The PRTF supports this program in concept.

The Review Schedule Preference Program is described below. The scheduled start date is January 1, 2010.

## 2. Plan Review Task Force Review Schedule Preference Program

Review Schedule Preference would only be available to Superior Performing Architects and Engineers. This program will allow Superior Performers first choice of available time on a daily basis. As OnSchedule and Express Review applications are processed, the applications submitted by a Superior Performing TEAM will be scheduled prior to scheduling the remaining projects.

### 2.1 Type of Projects:

Projects that are submitting through OnSchedule or Express Review are eligible.

### 2.2 Application/Scheduling:

Submit an OnSchedule or Express Review application. The coordinator will verify if the team qualifies as a Superior Performing team. If so, those applications will be scheduled first.

### 2.3 Logistics:

This program will be facilitated through the OnSchedule and Express Review program.

Coordinator will:

- Verify the team qualifies as Superior Performers by checking the internal notes. The Scheduler will determine if a team is Superior when the application is submitted and place this information in the internal notes.
- Schedule the project first.

### 2.4 Fees

There are no additional fees for this process.

### 2.5 Grading

Projects that participate will be graded as part of the AE Pass Fail program.

### 2.6 The Review Schedule Preference process startup will be phased in:

- The program will be established January 1, 2010 and await the qualification of superior performing customers.
- As superior performing customers are identified, the program will begin.

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