



MECKLENBURG COUNTY  
Land Use and Environmental Services Agency  
- AIR QUALITY -

October 17, 2017

**MEMORANDUM**

**To:** Mecklenburg County Air Quality Permitted Facilities

**From:** Jason Rayfield  
Air Quality Program Manager

**Subject:** 2017 Air Toxics Emission Inventory  
*Due Date – April 30, 2018*

As required by the US Environmental Protection Agency (“EPA”), and in accordance with Mecklenburg County Air Pollution Control Ordinance (“MCAPCO”) Regulation 1.5104 - "General Duties and Powers of the Director, with the Approval of the Board" subparagraph (b)(1), Mecklenburg County Air Quality (“MCAQ”) is conducting an air toxics pollutant emission inventory for calendar year 2017. MCAQ requires that your facility compile an inventory of 2017 air toxic pollutant emissions and submit **no later than April 30, 2018**. MCAQ conducts air toxics inventories once every three years.

As you complete your inventory, be aware that this information will be public record and may be used by the EPA, State, and /or MCAQ to assess the public health impacts of toxic air pollution. The accuracy and completeness of your inventory is extremely important.

Please review and complete the enclosed facility and emission information forms. Electronic versions of these inventory forms, instructions, and all reference tables are available on the MCAQ web site at:

<https://www.mecknc.gov/luesa/airquality/permittingregulations/pages/airtoxicsinventory.aspx>

Return the “General Information” and “Emission Information” forms along with all relevant supporting documentation and calculations to MCAQ no later than April 30, 2018. Please note that the deadline for this inventory is the same as your annual permitted pollutants emission inventory reporting date. The air toxics emission inventory and permitted pollutants emission inventory may be submitted together. It will be a violation if either of these reports is not submitted by the due date.

Should you have any questions regarding this matter, please do not hesitate to call your Air Quality contact at 704-336-5430.

Enclosures (2): General Information Form with Instructions  
Emission Information Form with Instructions