



# Mecklenburg County Health Department

## Instructions for Residential Pools Permit Submittal

The Mecklenburg County Health Department (MCHD) requires that the installation of any residential swimming must comply with The Mecklenburg County Health **Ordinance Governing Residential Swimming Pools**. The ordinance was enacted to protect the health and safety of citizens residing near residential swimming pools. These rules require that an application must be made to MCHD for approval of such installations and that a fee may be charged for this process.

The regulations require approval to construct a swimming pool, as defined below, and comply with minimum swimming pool barrier (fence) protection, proper disposal of backwash water, and pool setbacks from onsite water supply (wells) and wastewater disposal systems (septic tank systems). **The NC Building Code requires residential pools to be built in compliance with [APPENDIX G of the NC Residential Code](#) a copy of which can be obtained by selecting the link.** For questions regarding the NC Building Code call LUESA's Residential Technical Assistance Center (RTAC) at: 980-314-CODE ext. 2123. Visual information about code requirements can be found at: <https://www.mecknc.gov/LUESA/CodeEnforcement/Tools/Publications/Documents/PoolsSpas.pdf>

### Who Needs an Approval?

Any person who is constructing an artificial structure which meets the definition of a residential swimming pool:

"Residential Swimming Pool" or "Residential Pool" means an artificial structure, basin, chamber, or tank containing a body of water for the primary purpose of swimming, diving, recreational, or therapeutic bathing. As used in this Ordinance the term is limited to pools which are fitted with a filter for clarifying pool water, or which are designed to be fitted with a filter, whether installed or not. The term shall not include facilities located inside a residence, storable pools, designed for seasonal setup and use which are stored at the end of the swimming season, or spas installed on decks or porches if a fitted hard cover designed to prevent entry is maintained in place at all times when the spa is not in use.

### To Install a Pool in Your Yard the Following Steps Should be Followed:

**Step 1:** First contact your city/county zoning department to verify a pool can be installed in your yard. If yes, complete the attached Mecklenburg County Health Department Application for Residential Pool Construction, which includes the Plot Plan for Swimming Pool Installation showing the pool area layout and detailed applicant information and sign all required signature lines. Property owners are responsible for ensuring signatures occur on the lines designated PROPERTY OWNER. **Incomplete applications will be returned UNPROCESSED.** Applications may be obtained as pdf document from the Health Department's website: <https://www.mecknc.gov/HealthDepartment/EnvironmentalHealth/ResidentialPools/Pages/default.aspx>

**Step 2:** Submit the application with a required, NON-REFUNDABLE \$75.00 application payment fee to the **Mecklenburg County Health Department located at 3205 Freedom Drive, Suite 8000, Charlotte, NC 28208**. Checks should be made payable to **MECKLENBURG COUNTY**. Applications and fees may be mailed or if the applicant has a Revenue Charge Bond Account with Mecklenburg County, they may FAX the completed application to (704) 336-5306. For questions regarding the application process call (980) 314-1620.

**Step 3:** After approval from MCHD you must complete/obtain a building permit application and residential plot plan (attached) from the Mecklenburg County Land Use & Environmental Services Agency (LUESA) Code Enforcement Department, located at 2145 Suttle Ave, before beginning construction. **This will include an electrical permit if there is any power to the pool. A plumbing permit may also be required.**

## INSPECTIONS

**Permit holder will be responsible for inspections and compliance with the Health Department Ordinance and the State Residential Code.**

**MCHD INSPECTIONS:** For questions on required inspections or to schedule (fencing and gate) inspections call 980-314-1620.

**CODE ENFORCEMENT INSPECTIONS:** A final building inspection shall be requested when the barrier gates and necessary alarms are installed and operational. For questions regarding inspections call 980-314-CODE (PROMT 2, PROMPT 2)