

Mecklenburg County Finance - Vendor Registration Form

Part I: Company Information

Company Name on W9:	Federal Tax ID:	DUNS #:
Owner Race/Ethnicity <input type="checkbox"/> African American <input type="checkbox"/> Asian American <input type="checkbox"/> Caucasian <input type="checkbox"/> Hispanic <input type="checkbox"/> Native American <input type="checkbox"/> I Do Not Wish to Disclose	Owner Gender <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> I Do Not Wish to Disclose	Commodity Code(s)

MWSBE Certification

<input type="checkbox"/> Disadvantage Business Enterprise – American Indian <input type="checkbox"/> Historically Underutilized Businesses - Asian American <input type="checkbox"/> Historically Underutilized Businesses - Black/African American <input type="checkbox"/> Historically Underutilized Businesses - Hispanic American <input type="checkbox"/> Historically Underutilized Businesses - Non-Minority/White/Caucasian Female <input type="checkbox"/> Charlotte Business Inclusion - Small Business Enterprise	<input type="checkbox"/> Historically Underutilized Businesses - American Indian <input type="checkbox"/> Historically Underutilized Businesses - Small Business Enterprise <input type="checkbox"/> Disadvantage Business Enterprise - Asian American <input type="checkbox"/> Disadvantage Business Enterprise - Black/African American <input type="checkbox"/> Disadvantage Business Enterprise - Hispanic American <input type="checkbox"/> Disadvantage Business Enterprise - Non-Minority/White/Caucasian Female
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This information is required, ownership defined as having majority (>50%) ownership in the company. This information is required and is used for statistical purposes only. See the NIGP list of commodity codes [here](#) and select at least one code and enter it here. Submit documentation from awarding agency with registration packet.

Part II: Banking Information

Bank Name:	ABA Number:
Account Number:	Account Type: <input type="checkbox"/> Checking <input type="checkbox"/> Savings
Email Address for EFT Notification:	Physical Payment or Remit Address:

Even if payment is made by automatic deposit, a physical remit address must be listed.

Part III: International ACH Transactions (IAT) Rules for Vendor Payments

Federal Regulations mandate that Mecklenburg County identify direct deposit payments that it makes to vendors where the entire payment amount is sent to a foreign bank account or to a U.S. bank for subsequent transfer of the entire amount of a foreign bank account. The rules are referred to as "International ACH Transaction (IAT) Rules," promulgated pursuant to requirements of the U.S. Treasury Office of Foreign Assets Control (OFAC) which oversees payments sent out the United States.

Vendor Certification	I acknowledge that electronic payments by Mecklenburg County (i.e., direct deposits) to any bank account I have designated must comply with United States Law, as well as the requirements of the U.S. Treasury Office of Foreign Assets Control (OFAC).
Only check ONE (1) of the two items below.	
<input type="checkbox"/> I affirm that my direct deposit funds are NOT to be transferred by Mecklenburg County to a foreign bank account or to a U.S. bank for subsequent transfer to a foreign bank account. I agree to notify Mecklenburg County Accounts Payable Office immediately if I decide to change this instruction.	<input type="checkbox"/> I affirm that I want all of my direct deposit funds to be transferred by Mecklenburg County to a foreign bank account or to a U.S. bank for subsequent transfer to a foreign bank account. I understand that this will prevent me from participating in direct deposit and may delay my check(s). The County will also identify me as an IAT Payee.

Part IV: Authorization Can be Signed by Owner, Business or Finance Manager, Etc.

Name:	Title:
Signature:	Telephone Number: Date: