

Mecklenburg County
Juvenile Crime Prevention Council Regular Virtual Meeting
May 20th, 2021

Members Present: Sonya Harper, Russell Price, Janelle Fleck, Heather Taraska, Jessica Davis, Ashley Titus, Denise Steele-Campbell, Jason Tryon, Brittney Bogues, Dr. Keith Cradle, Heather Johnson, Commissioner Pat Cotham, Tomika Moore, Wanda Douglas, Phyllis Barnette, Dr. Cotrane Penn, Tysha Shaw, Jaylen Adams, Judge Faith Fickling-Alvarez, Yosan Zerai

Staff Present: Scott Stoker, Elizabeth Swann

Guests Present: Shavonda McClure-Tresports, Darryl & Robin Sturdivant-Team Up Connections, Wendy Brantley, Dr. Becky Smith-Thompson Court Assessment, Nalo Coban- Achieving Success on Purpose, Cara Evans-Patterson-CMPD Youth Diversion, Darryl Bego- Youth Development Initiatives, Glenn Smith, DASH Mentoring & Strengthening Families Valerie Koeppel- YAP, Sara Nilsson- Thompson Child a& Family Focus, Sonya Black, Natalie Allen- Arts Empowerment Project, SHIFT Restitution TYM Inc-Shannon Chambers, Reggie McNeil, TYM Inc, Thompson Short Term Residential-LaDonte Lee, Bunk 57 Ministries-Karen Lawrence, Bunk 57 Ministries -David Roundtree

Members Absent: Kevin Poirier, Lt. Stephen Flatt, Kendra King

The meeting was called to order at 4:33 p.m. by the Vice Chair Jessica Davis.

Review and Approval of May 20th Agenda

Jessica allowed council members to review the agenda. Heather Taraska moved to accept the agenda. Denise Steele-Campbell seconded. The council unanimously approved the agenda.

Review and Approval of April 15th Minutes

Jessica allowed council members to review the minutes. Judge Faith Fickling-Alvarez moved to accept the minutes. Brittney Bogues seconded. The council approved the minutes.

Review and Approval of April 29th Minutes

Jessica allowed council members to review the minutes. Russell Price moved to accept the minutes. Heather Taraska seconded.

Judge Faith Fickling-Alvarez, Yosan Zerai, Dr. Cotrane Penn, Tysha Shaw, Phyllis Barnette, Wanda Douglas, Jaylen Adams abstained. The council approved the minutes.

Welcome

JCPC Vice Chair Jessica Davis took attendance by having the council members say present in order to keep an attendance log for meeting being virtual. Quorum was established.

Announcements / Reminders

The attendance requirement is now 65% of all regularly scheduled committee meetings.

The inclusion of special and assigned subcommittee meetings is no longer applicable, its 65% of all regularly scheduled meetings. There are no excused absences. Members cannot miss three consecutive regularly scheduled committee meetings. To have action in the subcommittee meetings there must be a quorum to be able to vote.

Budget Revisions

Jessica made suggestions to go thru the budget revisions and make one motion to approve or isolate the budget revisions and vote on them individually. Sonya Harper stated to vote on the budget revisions individually, so if there is any discussion or concerns on an individual budget revision, the council can still move forward with voting on the other revisions.

Achieving Success on Purpose (BRICK)

Moving funds from line item #190 Professional Services to Line item #220 Food

Line item # 260 Office materials to cover expenses

Item #	Increase	Decrease	Explanation
190		\$500	Re-allocating funds to line item #220 food and #260 Office Supplies
220	\$200		Increasing funds to cover cost of group therapy food
260	\$300		Increasing funds to cover costs of office materials
Total	\$500	\$500	Difference \$0

Jessica allowed council members to review the budget revision. Commissioner Pat Cotham moved to accept the budget revision. Sonya Harper seconded. The council approved the budget revision for ASOP.

DASH Mentoring

Due to COVID-19 Pandemic certain line items were not utilized as much and some more than others.

The budget revision reflects those changes and is more in line with actual expenditures

Item #	Increase	Decrease	Explanation
190	\$4,220		Due to COVID-19 more hours needed for administrative and intake duties
220		\$4,220	Due to COVID-19 less group activities with food costs were needed. Food cards were utilized for families during virtual events in some instead of traditional meals served at events
230	\$1,400		Essential education software for mentors to use with youth @\$1,400 for yearlong subscription
290	\$300		Need misc supplies, books, and other materials for mentors for training purposes
390		\$1,400	Due to less face to face time and individualized activities with youth less stipends were given to mentors
390		\$300	Able to pay other resources
Total	\$5,920	\$5,920	Difference \$ 0

Jessica allowed council members to review the budget revision. Ashley Titus moved to accept the budget revision. Yosan Zerai seconded. The council approved the budget revision for DASH Mentoring.

DASH Strengthening Families

Due to COVID-19 Pandemic and not being able to provide meals on site for families, gift cards were giving to the families as incentive to participate

Item #	Increase	Decrease	Explanation
190	\$2,032		Due to COVID-19 more time needed to do orientations and administrative work surrounding intake and terminations
190	\$1,975		Due to COVID-19 more time was needed to coordinate delivery of meals to families that participated in sessions
220		\$5,875	Due to COVID-19 and a decrease in family style meals we can trim \$3,550 and allocate to other line items that have increase due to new needs. Food cards are being utilized for families instead of the traditional meal sit down before sessions
320	\$900		During COVID-19 more staff working from home and need access to a central phone system that will direct calls remotely
390	\$1,000		Upgrade of media platforms to help provide easier access for families to have quality experience while virtually meeting
390		\$32	Price of compilation reduce due to obtaining funds from another source
Total	\$5,907	\$5,907	Difference \$ 0

Jessica allowed council members to review the budget revision. Commissioner Pat Cotham moved to accept the budget revision. Dr. Keith Cradle seconded. The council approved the budget revision for DASH Strengthening Families.

Transforming Youth Movement Inc. SHIFT Restitution & Community Services

Program incurred data processing expenses for payroll in line item #380 that exceeded budgeted amount. Program incurred line item #350 repair expenses that exceeded budgeted amount. After reconciling all ordered restitution, program expects to have surplus in line# 390 and requests these funds be reallocated to cover prior stated expenses. Program also utilized online training opportunities, reducing costs incurred in line item #310.

Item #	Increase	Decrease	Explanation
310		\$1320	All training completed online at no cost
320	\$1,400		Program expenses exceeded budgeted amount
350	\$2900		Repairs needed on van uses for transporting youth to community service
380	\$2,220		Payroll processing fees exceeded budgeted amount
390		\$5,200	After reconciling all ordered restitution (approx. \$13000), program expects to have a surplus of \$11000 and request permission to cover other incurred expenses
Total	\$6,520	\$6,520	Difference \$0

Jessica allowed council members to review the budget revision. Commissioner Pat Cotham moved to accept the budget revision. Denise Steele-Campbell seconded. The council approved the budget revision for Transforming Youth Movement SHIFT Restitution.

Thompson Short Term Residential

Reallocating remaining funds from salaries due to timing of bringing on new hires, to categories under funded but being utilized now that COVID restrictions are less. Also, putting in a low ropes course to promote pro-social skills, team building and problem-solving skills.

Item #	Increase	Decrease	Explanation
120		\$10,000	Timing of hiring new case manager
120		\$8,000	Timing of hiring FTE
180		\$15,000	Moving unused funds to be utilized
210	\$200		Increase spending need to cover
220		\$1,400	Low attendance for a month due to COVID restrictions
230	\$3,000		Curriculum being added to improve quality of treatment of the boys
290		\$25,000	Moving to utilize funds
310	\$5,700		Using van now that COVID restrictions are being lifted
320	\$1,000		Miscalculated actual cost of phones, hotspots
330	\$3,000		Miscalculated amounts required to operate building
350	\$38,400		Painted repaired floors of building and adding a low ropes course
430	\$1,100		Miscalculated amount needed
450	\$500		Miscalculated amounts needed
490	\$7,000		Miscalculated based on actual expenses incurred
Total	\$59,900	\$59,900	Difference \$0

Jessica allowed council members to review the budget revision. Commissioner Pat Cotham moved to accept the budget revision. Ashley Titus seconded.

Sonya Harper and Denise Steele-Campbell voted no. The council approved the budget revision for Thompson Short Term Residential.

YDI Family Life Skills Academy

YDI seeks to make a line item only adjustment to move funds from Line #220 to Line # 290 to provide token rewards to new programs completers. YDI has gotten several new referrals and are pushing them to Family Life Skills Academy because it has the parenting and life skills training there until they can get situated for the vocational training beginning in July. The students are at a place now where they are doing workplace for project-based learning applications from a work experience standpoint.

Item #	Increase	Decrease	Explanation
220		\$3,200	Move \$1,600 to Line #290 (Token Rewards) to ensure token rewards are provided to new program referrals/completers. Move \$1,600 to Line #260 (supplies Materials)
260	\$2,019		Add \$1,600 from Line # 220 (food) for supplies/materials for summer sessions. Add \$419 to replace/replenish expended supplies and to order other needed items.
290	\$1,600		Add \$1,600 from Line#220 (Food) to ensure token rewards are provided to new program referrals/completers
450		\$419	Move \$419 to Line #260 (supplies/Materials) to replace/replenish expended supplies and to order other needed items
Total	\$3,619	\$3,619	Difference \$0

Line #260 is going to Line #390 which means it’s going from supplies/materials to trainings to pay facilitators for the additional life skill sessions that are estimated to be about 13.

Discussions:

Are you decreasing funds from insurance?

- YDI stated the insurance was estimated, since they were unsure how much funding would be provided. Once YDI paid their insurance, they realized they had \$419 over, so the funds will be reallocated to another line item.

Jessica allowed council members to review the budget revision. Sonya Harper moved to accept the budget revision. Commissioner Pat Cotham seconded. The council approved the budget revision for YDI Family Life Skills Academy.

YDI Vocational & Career Development Academy

YDI is requesting Line item adjustments only involving several line items throughout the various budget categories.

Item #	Increase	Decrease	Explanation
190	\$762		Add \$762 to cover funding deficits with payroll
260	\$135		Add \$135 to replenish needed supplies/materials
290		\$1,205	Move \$1,205 to Line #290 (construction supplies/materials) to purchase materials for juvenile’s project-based work experience projects
290	\$1,205		Add \$1,205 from Line#290 (Token Rewards) to purchase materials for juvenile project-based work experience

310		\$2,000	Move \$2,000 from Line #310 (transportation) to cover additional training sessions due to ongoing enrollment
390	\$2,000		Add \$2,000 from Line #310 (transportation) to cover additional training sessions due to ongoing enrollment
450		\$897	Move \$762 to Line # 190 (payroll) to cover funding gaps and \$135 to Line #260 (supplies/materials)
Total	\$4,102	\$4,102	Difference \$0

Jessica allowed council members to review the budget revision. Commissioner Pat Cotham moved to accept the budget revision. Denise Steele-Campbell seconded. The council approved the budget revision for YDI Vocational & Career Development Academy.

Bunk 57 Ministries

Re-Allocating funds for the food and beverage provisions as well as trips and excursions due to COVID-19.

Line #220	Decrease from \$2,268 to \$1,268 (Due to decrease in expected group size)
Line #310	Decrease from \$3,511 to \$150 due to COVID trip cancellations
Line 370	Adding \$4,361 to Marketing/Advertising to pay for donor campaign including video production and paid media costs.
Line#190	Adjusting in-kind mentor hours to 624 hours @15.00=\$9.360
Line#390	Adjusting in-kind facility rental to \$2,400

Jessica allowed council members to review the budget revision. Sonya Harper moved to accept the budget revision. Commissioner Pat Cotham seconded. The council approved the budget revision for Bunk 57 Ministries.

Committee Reports:

- State** Highest admissions in the JCPC program, the numbers have increased throughout the Piedmont and the state. On May 18th the BOCC approved the FY21-22 funds. Electronic signatures for approval will be released next week Thursday
- County** The BOCC approved the discretionary awards for the two programs that applied. Programs will be contacted by CJS Business Mgmt. to begin contracting processing for the upcoming fiscal year
- Marketing Committee** N/A
- Monitoring Committee** N/A
- Risk &Needs Committee** N/A
- Funding Committee** N/A
- By-Laws Committee** N/A
- Nominating Committee** Kevin completed 2 years and he’s ready to step aside as JCPC Chair. We’ll start sending out possible recommendations for nominations.
- Program Support** N/A
- Executive Committee** N/A

Transforming Youth Movement Inc/ SHIFT mentioned exited news regarding the organization being allowed to champion this years DPS and Juvenile Justice Behavioral Health Youth Summit. In collaboration with other partners from Mecklenburg County including DASH, Tresports, Arts

Empowerment we will be able to share all things learned regarding the space of trauma and the community resiliency model. A flyer will be sent out to council members to join in and help support our initiatives in this program which will be held on June 16th from 10am-2pm.

Jessica asked for a motion to adjourn, Commissioner Pat Cotham made a motion to adjourn. Wanda Douglas seconded. Meeting ended at 5:43pm.

*Minutes submitted by
Elizabeth Swann*