

February 21, 2017

**MINUTES OF MECKLENBURG COUNTY, NORTH CAROLINA
BOARD OF COUNTY COMMISSIONERS**

The Board of Commissioners of Mecklenburg County, North Carolina, met in Informal Session in the Meeting Chamber Conference Room of the Charlotte-Mecklenburg Government Center located at 600 East Fourth Street, Charlotte, North Carolina at 5:00 p.m. and in Formal Session in the Meeting Chamber of the Charlotte-Mecklenburg Government Center at 6:00 p.m. on Tuesday, February 21, 2017.

ATTENDANCE

Present: Chair Ella B. Scarborough and Commissioners
Dumont Clarke, Patricia "Pat" Cotham, George Dunlap,
Trevor M. Fuller, Bill James, Vilma D. Leake,
Jim Puckett, and Matthew Ridenhour
County Manager Dena R. Diorio
County Attorney Marvin A. Bethune
Clerk to the Board Janice S. Paige

Absent: None

-INFORMAL SESSION-

Commissioners Dunlap, Fuller, and Ridenhour were absent when the meeting was called to order and until noted in the minutes.

The meeting was called to order by Chair Scarborough, after which the matters below were addressed.

REMOVAL OF ITEMS FROM CONSENT

The Board identified item(s) 17-3757, 17-89, 17-3796, 17-3807, & 17-3818 to be removed from Consent and voted upon separately.

CLOSED SESSION

17-3798 PROPERTY ACQUISITION

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17-3803 CONSULT WITH ATTORNEY

Prior to going into Closed Session, County Attorney Bethune announced the following Property Acquisition matter to be discussed in Closed Session: Land Parcel 095-04-315.

Motion was made by Commissioner Puckett, seconded by Commissioner James and carried 6-0 with Commissioners Clarke, Cotham, James, Leake, Puckett and Scarborough voting yes, to go into Closed Session for the following purposes: Property Acquisition and Consult with Attorney.

The Board went into Closed Session at 5:13 p.m. and came back into Open Session at 5:42 p.m.

Commissioners Dunlap, Fuller, and Ridenhour were present when the Board came back into Open Session. They entered the meeting during Closed Session.

Commissioner Leake asked about the status of the Excelsior Club located on Beatties Ford Road and if anything could be done to preserve the property. Commissioner Leake said it was a historical site built in 1944.

Commissioner Leake said it was her understanding the property was going to be sold and that apartments would be built on the site.

Dr. Dan Morrill, Executive Director of the Historic Landmarks Commission noted the following:

- The property is a designated historic landmark.
- If someone wanted to demolish the property, they must apply to the Historic Landmarks Commission for a Certificate of Appropriateness for Demolition.
- A Certificate of Appropriateness for Demolition could not be denied.
- Demolition could, however, be delayed for up to 365 days.
- The reason for the delay would be to seek a preservation solution.
- If the owner, however, was committed to selling the property and seeing it demolished, there was nothing the Historic Landmarks Commission could do to stop it.
- If the owner was willing to sell the property, and if the Historic Landmarks Commission, through its due diligence process, determined that it met the criteria for acquisition by the Historic Landmarks Commission; and if the Board of County Commissioners provided the money, the Historic Landmarks Commission could buy the property.
- The Historic Landmarks Commission would purchase the property and then sell it with a protective covenant on the deed to assure that it would not be demolished.
- Since the City of Charlotte designated the building a historic landmark and because of zoning, it's possible that the City of Charlotte could obtain the property through eminent domain.

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- If obtained through eminent domain, the City of Charlotte could sell the property or turn it over to the Historic Landmarks Commission.
- There were an array of tools available to the Board.
- The Historic Landmarks Commission's desire would be to work with the owner, provide them advice and to make them aware of various programs to see if there was a way the owner could either decide to preserve the building or they could find a buyer who was willing to preserve it.

Commissioner Dunlap said he was told there's a basement in the building and that there was a concern that there's water in the basement.

Commissioner Dunlap said another concern was whether the building could be restored in light of the zoning requirements in place that would require the property be brought up to code.

Commissioner James asked who the mortgage was with. *No one knew.*

Commissioner James said he read in the newspaper that the property was being foreclosed on.

Commissioner James asked about the Certificate of Appropriateness for Demolition, which was addressed by Dr. Morrill.

Commissioner Fuller asked for clarity around what would happen if the foreclosure took place, which was addressed by Dr. Morrill.

Commissioner Leake said she hoped there was some way the Board could assist in this property remaining as a historic site. She addressed the significance of the property to the African American community and to the area where it's located.

Motion was made by Commissioner Leake, seconded by Commissioner Puckett and unanimously carried with Commissioners Clarke, Cotham, Dunlap, Fuller, James, Leake, Puckett, Ridenhour, and Scarborough voting yes, to add an item to the agenda to consider directing the Historic Landmarks Commission to do its due diligence with respect to the Excelsior property.

Motion was made by Commissioner Leake, seconded by Commissioner Puckett and unanimously carried with Commissioners Clarke, Cotham, Dunlap, Fuller, James, Leake, Puckett, Ridenhour, and Scarborough voting yes, to direct the Historic Landmarks Commission to do its due diligence on the Excelsior property for possible purchase by the Historic Landmarks Commission and report back to the Board.

The Board then proceeded to the Meeting Chamber for the remainder of the meeting.

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-FORMAL SESSION-

Chair Scarborough called this portion of the meeting to order which was followed by introductions, invocation by Commissioner Clarke, followed by the Pledge of Allegiance to the Flag; after which, the matters below were addressed.

Note: The Board was lead in the Pledge of Allegiance by Boy Scout Troop 25 from Saint Paul Baptist Church. Troop 25 is the oldest African American Boy Scout Troop in Charlotte.

AWARDS/RECOGNITION

17-3789 PROCLAMATION – FEBRUARY 2017 TEEN DATING VIOLENCE PREVENTION AND AWARENESS MONTH

Motion was made by Commissioner Leake seconded by Commissioner James and unanimously carried with Commissioners Clarke, Cotham, Dunlap, Fuller, James, Leake, Puckett, Ridenhour and Scarborough voting yes, to adopt a joint proclamation declaring February 2017 as Teen Dating Violence Prevention and Awareness Month.

PROCLAMATION
City of Charlotte/Mecklenburg County

WHEREAS, females between the ages 16-24 are more vulnerable to intimate partner violence, experiencing abuse at a rate almost triple the national average; and

WHEREAS, one in three adolescents in the United States is a victim of physical, emotional or verbal abuse from a dating partner, a figure that far exceeds victimization rates for other types of violence affecting youth; and

WHEREAS, high school students who experience physical violence in a dating relationship are more likely to use drugs and alcohol, are at greater risk of suicide and are much more likely to carry patterns of abuse into future relationships; and

WHEREAS, young people victimized by a dating partner are more likely to engage in risky sexual behavior and unhealthy dating behaviors and the experience may disrupt normal development of self-esteem and body image; and

WHEREAS, nearly half of teens who experience dating violence report that incidents of abuse took place in a school building or on school grounds; and

WHEREAS, 33% of teens who are in an abusive relationship never tell anyone about the abuse, and 81% of parents surveyed either believe teen dating violence is not an issue or admit they do not know if it is one; and

WHEREAS, by providing young people with education about healthy relationships and relationship skills and by changing attitudes that support violence, we recognize that dating violence can be prevented; and

WHEREAS, it is essential to raise community awareness and to provide training for teachers, counselors and school staff so that they may recognize when youth are exhibiting signs of dating violence; and

WHEREAS, the establishment of Teen Dating Violence Awareness and Prevention Month will benefit young people, their families, schools and communities regardless of socioeconomic status, gender, sexual orientation or ethnicity; and

WHEREAS, everyone has the right to a safe and healthy relationship and to be free from abuse;

NOW, THEREFORE, WE, Jennifer W. Roberts, Mayor of Charlotte, and Ella B. Scarborough, Chair of the Mecklenburg Board of County Commissioners, do hereby proclaim, February 2017 as

“TEEN DATING VIOLENCE PREVENTION AND AWARENESS MONTH”

in Charlotte and Mecklenburg County and commend its observance to all citizens.

WITNESS OUR HANDS and the official Seals of the City of Charlotte and Mecklenburg County


Jennifer W. Roberts, Mayor
City of Charlotte




Ella B. Scarborough, Chair
Mecklenburg Board of
County Commissioners



PUBLIC APPEARANCE

17-3801 PUBLIC APPEARANCE

The following person appeared to speak during the Public Appearance portion of the agenda:

Richard Shaw spoke in opposition to the planned Linda Lake neighborhood park.

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A copy of a handout from Mr. Shaw is on file with the Clerk to the Board.

APPOINTMENTS

17-3795 NOMINATIONS/APPOINTMENTS

BUILDING DEVELOPMENT COMMISSION

Motion was made by Commissioner Dunlap seconded by Commissioner Puckett and unanimously carried with Commissioners Clarke, Cotham, Dunlap, Fuller, James, Leake, Puckett, Ridenhour and Scarborough voting yes, to reappoint Scott Shelton to the Building Development Commission to complete his unexpired term expiring July 30, 2019.

Note: Mr. Shelton fail to meet the attendance requirement for 2016 and was automatically removed, however, he requested reconsideration. He fail to meet the requirement because of illness and was only short 3 percentage points.

CITY OF CHARLOTTE ZONING BOARD OF ADJUSTMENT

Motion was made by Commissioner Dunlap seconded by Commissioner Leake and unanimously carried with Commissioners Clarke, Cotham, Dunlap, Fuller, James, Leake, Puckett, Ridenhour and Scarborough voting yes, to nominate and appoint Dr. Lissette Torres to the City of Charlotte Zoning Board of Adjustment for a three-year term expiring January 30, 2020.

DOMESTIC VIOLENCE ADVISORY BOARD

Motion was made by Commissioner Fuller seconded by Commissioner James and unanimously carried with Commissioners Clarke, Cotham, Dunlap, Fuller, James, Leake, Puckett, Ridenhour and Scarborough voting yes, to reappoint Neil Bloomfield to complete his unexpired term expiring April 30, 2018.

Note: Mr. Bloomfield fail to meet the attendance requirement for 2016 and was automatically removed, however, he requested reconsideration. He fail to meet the requirement because of unforeseen work travel, which he does not expect to be the case in 2017.

The following persons were nominated for appointment consideration to the Domestic Violence Advisory Board:

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Lashinna Burger
Ryan Lougheed
Tonya Marshall
Jasmine Williams

Note: Appointments will occur on March 7, 2017.

HOUSING ADVISORY BOARD

Motion was made by Commissioner Fuller seconded by Commissioner Ridenhour and unanimously carried with Commissioners Clarke, Cotham, Dunlap, Fuller, James, Leake, Puckett, Ridenhour and Scarborough voting yes, to nominate and appoint Blake Bourne to the Housing Advisory Board to fill an unexpired term expiring June 30, 2017 as the Veteran representative.

Note: He replaces Kimberly Stephens.

HUMAN RESOURCES ADVISORY BOARD

Motion was made by Commissioner Puckett seconded by Commissioner James and unanimously carried with Commissioners Clarke, Cotham, Dunlap, Fuller, James, Leake, Puckett, Ridenhour and Scarborough voting yes, to nominate and appoint Jacqueline Moss to the Human Resources Advisory Board for a three-year term expiring June 30, 2020.

Note: She replaces Cynthia Ham.

PUBLIC HEARINGS – NONE

ADVISORY COMMITTEE REPORTS – NONE

MANAGER’S REPORT

County Manager Diorio shared the following under her Manager’s Report:

UPDATE ON MECKLENBURG COUNTY HEALTH DEPARTMENT CERVICAL CANCER SCREENINGS

The following was noted:

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- As reported to the Board in January, a problem was discovered with the Health Department's process of notifying clients with abnormal Pap Smear test results.
- The triage nurse responsible for doing the notification did not do so.
- Since the Board's last report, all of the tests in question have been reviewed.
- 185 abnormal tests did not have any follow-up.
- 110 of the 185 need a repeat test in one year and have been notified by mail. None were past due for their repeat test.
- 75 of the 185 need a colposcopy and attempts have been made to reach all of them.
- 55 of the 75 have been scheduled for a colposcopy.
- Colposcopies will be performed at the Health Department on Beatties Ford Road over the next two weeks.
- The Health Department was unsuccessful in contacting 20 of the 75 needing a colposcopy. Efforts to reach them by phone and by mail would continue.
- Actions were taken to strengthen policies and procedures at the clinics, including internal organizational changes.
- Staff would continue to keep the Board updated.

Comments

Commissioner Leake said this matter was about the health and well-being of citizens. She said this type of error on the part of the Health Department was "unacceptable."

Commissioner Leake said more investigation was needed. She said the persons "at the top" should be held accountable.

County Manager Diorio thanked Commissioner Leake for her comments and agreed that persons needed to be held accountable, which would be her, as County Manager.

County Manager Diorio said as the leader of the organization, she took responsibility for this matter. She said staff had done a "tremendous" amount of research and due diligence regarding the process. She said staffing changes had occurred; and that the individuals that were a part of this process no longer worked for the County.

County Manager Diorio said all of the Health Department procedures had been reviewed and that procedures had been put in place to ensure there were checks and balances to avoid this type of incident from occurring again.

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County Manager Diorio said staff took full responsibility for the errors that were made and was doing everything it could to make sure the individuals impacted were notified; and that they receive the appropriate care needed. She said no one had cervical cancer.

Commissioner Leake asked going forward, not just with this type of testing, but any type of testing performed at the Health Department, that clients receive some form of notification of their test results. *The response was yes, notification would be provided.*

Commissioner Puckett said he agreed with remarks made by Commissioner Leake. He commented on the importance of this issue and maintaining the public's trust.

Motion was made by Commissioner Puckett, seconded by Commissioner Leake, to ask the appropriate state agency, perhaps the State Board of Health, to review and assess this matter and report back to the Board on what happened; and that the processes since put in place to prevent such a reoccurrence were appropriate and being followed.

County Manager Diorio said staff could certainly make the request to the State Board of Health, but that the County Internal Audit Department had gone in and performed a review of the policies and procedures.

Commissioner Puckett said that it was no disrespect to the County's Internal Audit Department, but perhaps it was best to have someone outside of the County perform a review and confirm that what staff had done to prevent this problem from reoccurring was a good process.

Commissioner Dunlap acknowledged that this issue was a concern and that no one felt "good" about what had occurred.

Commissioner Dunlap said he was confident that everything County Manager Diorio said had been done to correct the problem, had indeed been done.

Commissioner Dunlap acknowledged that the Board had been informed of the problem and what the corrective actions were going to be and that staff would keep the Board updated.

Commissioner Clarke said he understood the reasoning behind the motion and the "potential" value of having a third party review. He said the Board, however, may be "rushing" things by immediately saying to have someone from the state come in and not really knowing who on the state level would be most appropriate.

Commissioner Clarke said more thought was needed on who would be an appropriate third party, which may or may not be the state.

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Commissioner Clarke said he was “outraged and shocked” that this incident happened, but that he’d been on the County Commission long enough to realize that unfortunate things will happen from “time to time.” He said “no business or organization was perfect; that we strive to do our best.”

Commissioner Clarke said he was confident in the actions taken by County Manager Diorio. He said County Manager Diorio had done what he would have expected her to do in this type of situation.

Commissioner Clarke said County Manager Diorio should be given the opportunity to consider who would be an appropriate third party to review the matter.

Substitute motion was made by Commissioner Clarke, seconded by Commissioner Leake, to direct the County Manager to report back to the Board with a recommendation(s) regarding an appropriate third party to review the procedures that have been put in place by the County Health Department, as it relates to client notification procedures of test results.

Commissioner Cotham said she was not happy about what had occurred and acknowledged that she knew staff wasn’t as well.

Commissioner Cotham noted that the Board served as the “Board of Health” in Mecklenburg County.

Commissioner Cotham said as chair of the Board’s Health and Human Services Committee, she had not received any updates, specifically, about this from staff, nor had the committee.

Commissioner Cotham said “these were vulnerable women” that put their trust in the Health Department.

Commissioner Cotham said the County needed to be transparent with the public and to all citizens that utilize County services.

Commissioner Cotham expressed her support of having a third party review.

Commissioner Cotham questioned whether the investigation found mistakes made by the involved employee in our areas of testing, such as STD’s. *County Manager Diorio said if that had been the case, staff would have notified the Board.*

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Commissioner Leake said she seconded the substitute motion because she wanted the public to know that the Board was concerned about the well-being of citizens and the services provided by the County.

Commissioner Leake said she “value and trust” County Manager Diorio because she was committed to the well-being of the community, but that from her perspective, a “little more” needed to be done. Thus, she was supportive of bringing in a third party.

Commissioner Fuller acknowledged that the Board served as the “Board of Health” in Mecklenburg County. He said it was the Board’s responsibility to make sure citizens were “protected” from a public health perspective.

Commissioner Fuller said it was his understanding that there was a “breakdown.” He said testing was done, but there was insufficient follow-up to that testing. He said it was discovered and that the County Manager and the Health Director conducted an investigation into the matter; and involved staff members were held accountable. He said this was what was expected of staff to do.

Commissioner Fuller said “fortunately,” in this particular incident, to the County’s knowledge, no one was “in danger,” per their test results.

Commissioner Fuller said going forward, however, the County needed to be sure that there were systems in place that would prevent a reoccurrence of this nature. He said the Board, as well as, the public needed to be reassured of that.

Commissioner Fuller expressed support of the substitute motion.

Commissioner Ridenhour acknowledged that he was “floored” when informed of the incident.

He said there was a process in place, but unfortunately, someone did not do their job.

Commissioner Ridenhour said there was no “cover up” on the part of staff. He said County Manager Diorio was very “forthcoming” with the information.

Commissioner Ridenhour said he wasn’t sure what the Health Department’s corrective actions were, but was confident that measures had been put in place to avoid such a reoccurrence. He said he was comfortable with staff’s response to this issue.

Commissioner Ridenhour said he really didn’t think a third party review was necessary.

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Commissioner Puckett addressed why he put forth his motion. He acknowledged that County Manager Diorio made the Board aware of the issue, but he expressed concern that it took eight months for the problem to be discovered.

Commissioner Fuller noted that the substitute motion would not prevent the state from being considered as an appropriate third party.

Commissioner Puckett asked had the state been informed of this issue.

Dr. Marcus Plescia, Health Director, apologized for what had occurred. He expressed thanks to County Manager Diorio for her leadership in getting this matter handled.

Dr. Plescia said staff had spoken with the state regarding what had occurred. He said staff could have the state to come in. He said the state comes in periodically to conduct audits of various Health Department programs. He said it was probably nearing the time for a state audit to occur in this area.

Dr. Plescia said staff felt, however, that a more comprehensive approach was needed. He said he and his leadership team had discussed the possibility of perhaps bringing in a consultant to take a look at a number of the Health Department's processes, particularly the electronic health records.

Commissioner James asked for clarity with respect to the motion on the floor and the substitute motion, which was addressed.

Commissioner James said it was a "sad state of affairs" that the employee did not do their job, especially with in being in the area of public health.

Commissioner James acknowledged that County Manager Diorio and Dr. Plescia brought the matter to the Board's attention, and that he felt it was being addressed.

Commissioner James said his concern at this point was for those 20 clients that had not been located to date.

Commissioner James said he was okay with either of the motions, but perhaps it should be the state to deal with this particular incident and a consultant to see where there may be other flaws in the system.

Commissioner James said he didn't think the state would want to deal with process issues.

Chair Scarborough spoke in support of the substitute motion.

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Motion was made by Commissioner Fuller, seconded by Commissioner Leake and carried 6-3 with Commissioners Clarke, Dunlap, Fuller, James, Leake, and Scarborough voting yes and Commissioners Cotham, Puckett and Ridenhour voting no, to call the question.

Commissioner Puckett took a point of personal privilege. He noted that his motion did not mean he was questioning the competency of County Manager Diorio or Dr. Plescia.

Commissioner Puckett said he liked Commissioner Clarke's substitute motion because it asked that someone come in and evaluate. He said he suggested the state, because he thought that was the easiest and simplest way to get it done.

Note: The above was not inclusive of every comment but was a summary.

The vote was then taken on the substitute motion as noted below.

Substitute motion was made by Commissioner Clarke, seconded by Commissioner Leake and unanimously carried with Commissioners Clarke, Cotham, Dunlap, Fuller, James, Leake, Puckett, Ridenhour, and Scarborough, voting yes, to direct the County Manager to report back to the Board with a recommendation(s) regarding an appropriate third party to review the procedures that have been put in place by the County Health Department as it relates to client notification procedures of test results.

17-3820 MECKLENBURG COUNTY GOVERNMENT COMMUNICATION PLAN

The Board received a presentation from Director of Public Information Danny Diehl on Mecklenburg County's Communication Plan.

A copy of the presentation is on file with the Clerk to the Board.

Comments

Commissioner James suggested consideration be given to having County apps. He said this would allow citizens to find what they were looking for quicker and easier.

Commissioner Fuller suggested consideration be given to finding out a way to be more active in telling the County's story.

Commissioner Dunlap asked if staff monitored the news outlets. *The response was yes.*

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Director Diehl thanked the Board for its feedback.

17-3821 APPOINTMENT OF INTERIM FINANCE OFFICER

Motion was made by Commissioner Leake, seconded by Commissioner James and unanimously carried with Commissioners Clarke, Cotham, Dunlap, Fuller, James, Leake, Puckett, Ridenhour and Scarborough voting yes, to adopt a resolution appointing Assistant County Manager Mark Foster as the Interim Finance Officer of Mecklenburg County as recommended by the County Manager.

**RESOLUTION OF THE MECKLENBURG COUNTY BOARD OF
COMMISSIONERS ACCEPTING THE RECOMMENDATION OF THE COUNTY
MANAGER APPOINTING MARK FOSTER AS INTERIM FINANCE OFFICER OF
MECKLENBURG COUNTY**

WHEREAS, the current County finance officer has given notice of her retirement effective February 17, 2017; and

WHEREAS, the County Manager has begun the process of identifying a successor to the position of finance officer; and

WHEREAS, at the present time no successor to the position has been identified; and

WHEREAS, under G.S. 159-24, each county government shall appoint a finance officer who is legally responsible for establishing the accounting system, controlling expenditures, managing cash and other assets and preparing financial reports; and

WHEREAS, the County Manager has recommended that Assistant County Manager Mark Foster serve as Interim Finance Officer of Mecklenburg County until such time as the position can be permanently filled; and

WHEREAS, Mark Foster has the qualifications to serve as interim finance officer until such time as the position might be permanently filled; and

WHEREAS, pursuant to G.S. 159-24, the finance officer shall hold office at the pleasure of the appointing board or official; **now therefore be it**

RESOLVED that the Board of Commissioners of Mecklenburg County does hereby approve the County Manager's appointment of Mark Foster as Interim Finance Officer of Mecklenburg County, whose oath of office shall be filed in the permanent records of the Clerk to the Board.

Resolution recorded in full Ordinance/Minute Book _____, Document #_____.

DEPARTMENTAL DIRECTORS' MONTHLY REPORTS

17-3792 FEATURE DEPARTMENT PRESENTATION: LAND USE AND ENVIRONMENTAL SERVICES AGENCY

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The Board received a report from Mecklenburg County's Land Use and Environmental Services Agency (LUESA) Director Ebenezer Gujjarlapudi highlighting key work occurring within its six divisions including statistics and data on such activities. The six divisions include Air Quality, Code Enforcement, Geospatial Information Services (GIS), Water and Land Resources, Solid Waste, and Support Services.

A copy of the report is on file with the Clerk to the Board.

Members of the first class of individuals going through the County's Veteran Apprenticeship program were recognized and presented their Certificate of Completion by County Manager Diorio.

Note: Jill Lutz from Central Piedmont Community College, a community partner in this effort, was present and addressed the Veteran Apprenticeship program. Toyana McKinney, a member of the first class of veterans to complete the Apprenticeship program expressed thanks to the County for its implementation of the program. Other members of the first class of veterans present were Stanley Hale, Dwayne Heyward, Jack Hill, and Richard Ballard. Each were now employed by the County in LUESA.

Commissioners expressed thanks to Director Gujjarlapudi and his staff for their work.

17-3822 DEPARTMENT MANAGEMENT MONTHLY REPORTS

The Board received the monthly departmental reports for February, 2017.

Note: The County Manager has requested department directors develop department management monthly reports highlighting key activities and initiatives within the departments, showing relevant performance indicators of departmental activity.

A copy of the reports is on file with the Clerk to the Board.

STAFF REPORTS & REQUESTS – NONE

Commissioner Puckett left the dais until noted in the minutes.

COUNTY COMMISSIONERS REPORTS & REQUESTS

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**17-3805 AUDIT REVIEW COMMITTEE ANNUAL REPORT & RECOMMENDATIONS
INCLUDING STATE OF EMERGENCY PROCEDURES (COMMISSIONER JAMES)**

Commissioner James, chair of the Board's Audit Review Committee, presented the Committee's annual report.

A copy of the report is on file with the Clerk to the Board.

Motion was made by Commissioner Dunlap, seconded by Commissioner James and carried 8-0 with Commissioners Clarke, Cotham, Dunlap, Fuller, James, Leake, Ridenhour and Scarborough voting yes, **to receive the annual report from the Audit Review Committee.**

Motion was made by Commissioner Dunlap, seconded by Commissioner Fuller and carried 8-0 with Commissioners Clarke, Cotham, Dunlap, Fuller, James, Leake, Ridenhour and Scarborough voting yes, **to approve a one year extension of the Audit contract with Cherry Bekaert LLC.**

Motion was made by Commissioner Dunlap, seconded by Commissioner James and carried 8-0 with Commissioners Clarke, Cotham, Dunlap, Fuller, James, Leake, Ridenhour and Scarborough voting yes, **to adopt the revised Audit Review Committee Charter.**

Charter recorded in full in Ordinance/Minute Book _____, Document # _____.

Motion was made by Commissioner Dunlap, seconded by Commissioner James and carried 8-0 with Commissioners Clarke, Cotham, Dunlap, Fuller, James, Leake, Ridenhour and Scarborough voting yes, **to adopt the revised Department of Internal Audit Charter.**

Charter recorded in full in Ordinance/Minute Book _____, Document # _____.

Commissioner Puckett returned to the dais.

Motion was made by Commissioner James, seconded by Commissioner Fuller and unanimously carried with Commissioners Clarke, Cotham, Dunlap, Fuller, James, Leake, Puckett, Ridenhour and Scarborough voting yes, **to adopt the revised State of Emergency Ordinance An Ordinance Authorizing the Declaration Of A State Of Emergency And The Imposition Of Prohibitions And Restrictions During A State Of Emergency within Mecklenburg County.**

MECKLENBURG COUNTY
STATE OF EMERGENCY ORDINANCE
AN ORDINANCE AUTHORIZING
THE DECLARATION OF A STATE OF EMERGENCY
AND THE IMPOSITION OF PROHIBITIONS AND RESTRICTIONS
DURING A STATE OF EMERGENCY

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WHEREAS, The North Carolina General Assembly has adopted Article 1A of Chapter 166A of the General Statutes, entitled “North Carolina Emergency Management Act”, which sets forth the authority and responsibility of the Governor, State agencies, and local governments in prevention of, preparation for, response to, and recovery from natural or man-made emergencies; and

WHEREAS, G.S. §166A-19.22, which is part of the North Carolina Emergency Management Act, authorizes counties to declare a state of emergency under conditions and following procedures contained in G.S. §166A-19.22; and

WHEREAS, G.S. §166A-19.31 authorizes counties to enact ordinances to deal with states of emergency; now, therefore be it

RESOLVED by the Board of Commissioners of Mecklenburg County, under the authority of the North Carolina Emergency Management Act, including, but not limited to G.S. §166A-19.22 and G.S. §166A-19.31, that the following Ordinance is hereby adopted.

**STATE OF EMERGENCY ORDINANCE
AN ORDINANCE AUTHORIZING
THE DECLARATION OF A STATE OF EMERGENCY
AND THE IMPOSITION OF PROHIBITIONS AND RESTRICTIONS
DURING A STATE OF EMERGENCY**

ARTICLE ONE: Declaration of State of Emergency; Restrictions Authorized

Section 1. Definitions. The definitions set forth in G.S. 166A-19.3, as they may be amended from time to time, are incorporated herein by reference, including, without limitation, the definition of “Emergency”, which at the time of adoption of this Ordinance, reads as follows:

Emergency – An occurrence or imminent threat of widespread or severe damage, injury, or loss of life or property resulting from any natural or man-made accidental, military, paramilitary, weather-related, or riot-related cause.

Section 2. Declaration of State of Emergency. A State of Emergency may be declared in accordance with G.S. §166A-19.22 in the event of an existing or threatened emergency within Mecklenburg County if the Board of Commissioners or the Chairman of the Board finds that an emergency exists. Such emergency declaration may also impose prohibitions and restrictions as authorized by this Ordinance and other statutory authority, and shall remain in effect until the Board of Commissioners or the Chairman determines that they are no longer necessary for the protection of the public.

ARTICLE TWO: Proclamation Imposing Prohibitions and Restrictions:

The Chairman of the Board of Commissioners of Mecklenburg County and the Board of Commissioners by proclamation may impose the prohibitions and restrictions specified in Sections 3 through 9 of this Ordinance in the manner described in those Sections. The proclamation may impose as many of those specified prohibitions and restrictions as necessary because of an emergency to maintain an acceptable level of public order and services, and to protect lives, safety, and property. The proclamation shall recite such findings as are necessary. The declaration of a state of emergency pursuant to this Ordinance shall enable and activate any and all applicable local plans, mutual assistance compacts, and agreements, and shall also authorize the furnishing of assistance thereunder.

The proclamation shall be in writing. The Chairman or Board of Commissioners shall take reasonable steps to give notice of the terms of the proclamation to those affected by it and shall post a copy of it in the Mecklenburg County Courthouse. The Chairman shall send reports of the substance of the proclamation to the mass communications media which serves the affected area, and send copies to other members of the Board of

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Commissioners if the Chairman makes the proclamation. The Chairman shall retain a text of the proclamation and upon request shall furnish certified copies of it.

The declaration of emergency and the proclamation shall go into effect immediately upon its distribution to the mass communications media unless the declaration or proclamation sets a later time.

Section 3. Evacuation. The proclamation may direct and compel the evacuation of all or part of the population of the County of Mecklenburg; prescribe routes, modes of transportation, and destination in connection with evacuation; and control ingress and egress of a disaster area, the movement of persons within the area, and the occupancy of premises therein. Details of the evacuation may be set forth or amended in a subsequent proclamation which shall be well publicized.

Section 4. Curfew. The proclamation may impose a curfew – prohibiting in certain areas and during certain periods the appearance in public of anyone who is not a member of an exempted class. The proclamation shall specify the geographical area or areas and the period during each 24-hour day to which the curfew applies. The proclamation may exempt from some or all of the curfew restrictions classes of people whose exemption is necessary for the preservation of the public health, safety and welfare as more fully explained in Section 9. The proclamation shall state the exempted classes and the restrictions from which each is exempted.

Unless otherwise specified in the proclamation, the curfew shall apply during the specified period each day until a subsequent proclamation removes the curfew.

Section 5. Restrictions on Possession, Consumption, or Transfer of Alcoholic Beverages. The proclamation may prohibit the possession or consumption of any alcoholic beverage; including beer, wine, and spirituous liquor other than on one's own premises, and may prohibit the transfer, transportation, sale or purchases of any alcoholic beverage within the area of the County described in the proclamation. The prohibition, if imposed, may apply to transfers of alcoholic beverages by employees of the Mecklenburg County Alcoholic Beverage Control stores as well as by anyone else within the geographical area described.

Section 6. Restriction on Possession, Transportation, and Transfer of Dangerous Weapons and Substances. The proclamation may prohibit or restrict the possession, transportation, sale, purchase, storage, and use of gasoline, and dangerous weapons and substances, except that the proclamation may not place prohibitions or restrictions on lawfully possessed firearms or ammunition. As used in this Section, the term "dangerous weapons and substances" has the same meaning as it does under G.S. 14-288.1. As used in this Section, the term "firearm" has the same meaning as it does under G.S. 14-409.39(2).

Section 7. Restrictions on Access to Areas.

(a) The proclamation may prohibit obtaining access or attempting to obtain access to any area, designated in the manner described in this section, in violation of any order, clearly posted notice, or barricade indicating that access is denied or restricted.

(b) Areas to which access is denied or restricted shall be designated by the Sheriff and his subordinates or other law enforcement officer when directed in the proclamation to do so. When acting under this authority, the Sheriff and his subordinates and other law enforcement officers may restrict or deny access to any area, street, highway or location within the County if that restriction or denial of access or use is reasonably necessary to promote efforts being made to overcome the emergency or to prevent further aggravation of the emergency.

Section 8. The Proclamation may prohibit or restrict:

(a) Movement of people in public places;

(b) The operation of offices, business establishments, and other places to or from which people may travel or at which they may congregate; and

(c) Other activities or conditions the control of which may be reasonably necessary to maintain order and

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protect lives or property during the state of emergency, within the area designated in the proclamation.

Section 9. Limitations on restrictions in proclamation. The proclamation may limit the application of all or any part of such restrictions to any area specifically designated or described within the County and to specific hours of the day or night; and to exempt from all or any part of such restrictions, while acting in the line of and within the scope of their respective duties, law enforcement officers, firemen and other public employees, rescue squad members, doctors, nurses, employees of hospitals and other medical facilities; on-duty military personnel, whether state or federal; on-duty employees of public utilities, public transportation companies, and newspaper, magazine, radio broadcasting, and television broadcasting corporations operated for profit; and such other classes of persons as may be essential to the preservation of public order and immediately necessary to serve the safety, health and welfare needs of people within the County.

Section 10. Excessive pricing prohibitions. As provided in *G.S. §166A-19.23*, a declaration of a state of emergency shall trigger the prohibitions against excessive pricing during states of disaster, states of emergency, or abnormal market disruptions pursuant to *G.S. 75-37* and *G.S. 75-38*.

Section 11. Removal of Prohibitions and Restrictions. The Chairman or Board of Commissioners shall by proclamation terminate the entire declaration of emergency or remove any of the prohibitions and restrictions when the emergency no longer requires them.

Section 12. Superseding and Amendatory Proclamations. The Chairman or Board of Commissioners may invoke the restrictions authorized by this Ordinance in separate proclamations, and may amend any proclamation by means of a superseding proclamation in accordance with the procedures set forth herein.

Section 13. Termination of Proclamation. Any proclamation issued under this Ordinance shall expire five days after its last imposition unless sooner terminated in writing under the same procedures set forth herein for proclamations.

Section 14. In Case of Absence or Disability of Chairman. In case of the absence or disability of the Chairman, the Vice-Chairman of the Board of Commissioners, or such other person as may be designated by the Board of Commissioners, shall have and exercise all of the powers herein given the Chairman.

Section 15. Territorial Applicability. This ordinance shall NOT apply within the corporate limits of any municipality, or within any area of the County over which a municipality has jurisdiction to enact general police-power ordinances, unless the governing body of the municipality or the mayor of the municipality has consented to or requested its application, in which event it shall apply to such areas as fully and to the same extent as elsewhere in the County.

Section 16. Repeal of Conflicting Ordinances. The September 22, 1989 State of Emergency Ordinance is hereby repealed, and provisions of any other ordinances in conflict with the provisions of this Ordinance are also hereby repealed.

Section 17. Penalty for Violation. Any person violating any prohibition or restriction imposed by a proclamation authorized by this Ordinance shall be guilty of a Class 2 misdemeanor in accordance with *G.S. 14-288.20A*.

Section 18. Validity. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Commissioners hereby declares that it would have passed this ordinance and each section, subsection, clause, and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid.

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Section 19. Effective Date of Ordinance

Ordinance recorded in full in Ordinance/Minute Book _____, Document #_____.

Motion was made by Commissioner Dunlap, seconded by Commissioner James and unanimously carried with Commissioners Clarke, Cotham, Dunlap, Fuller, James, Leake, Puckett, Ridenhour and Scarborough voting yes, **to adopt a Resolution Approving Rules of Procedure for Remote Participation in Official meetings during Declaration of State of Emergency within Mecklenburg County.**

RESOLUTION OF THE MECKLENBURG COUNTY BOARD OF COMMISSIONERS APPROVING RULES OF PROCEDURE FOR REMOTE PARTICIPATION IN OFFICIAL MEETINGS DURING DECLARATION OF STATE OF EMERGENCY WITHIN MECKLENBURG COUNTY

WHEREAS, Mecklenburg County has established a Continuation of Operations Plan (COOP) to be implemented during a declaration of a state of emergency; and

WHEREAS, the Board of Commissioners adopted a County State of Emergency Ordinance authorizing the proclamation of a state of emergency and the imposition of prohibitions and restrictions during a state of emergency, signed 22 September, 1989; and

WHEREAS, the Board of Commissioners recognizes that depending upon the nature of the emergency it might not be possible to conduct County business at the Government Center or for all Commissioners to meet at the Government Center; and

WHEREAS, the County has identified alternate sites to hold meetings in cases when the Government Center might be inaccessible; and

WHEREAS, the Board has determined that during times of emergency declarations, it is also possible that some or all Commissioners might be unable to personally attend an official meeting, defined as a regular, special, or emergency meeting; and

WHEREAS, public bodies, under NCGS §143-318.13 can provide for remote participation by board members under defined conditions; **now, therefore, be it**

RESOLVED, that the Mecklenburg County Board of Commissioners does hereby approve the attached Rules of Procedure to be followed during official meetings under a declared state of emergency within Mecklenburg County.

**COUNTY OF MECKLENBURG
RULES OF PROCEDURE FOR REMOTE PARTICIPATION DURING
DECLARATION OF STATE OF EMERGENCY**

The Mecklenburg County Board of Commissioners hereby adopts the following rules of procedure to be followed during a declared state of emergency in which a member of the Board is unable to physically attend an official meeting (regular, special, or emergency) and there is a need to participate remotely. This procedure is

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supplemental to all other rules of procedure followed by the Commission.

NOTICE

To the extent possible, subject to the availability of technology, and in order to make appropriate arrangements, a member of the Commission shall notify the Manager or Chairman of the Board, as soon as practicable, of the inability to attend the official meeting and the need to participate remotely.

ANNOUNCEMENT OF PRESENCE AT MEETING

At the beginning of the meeting, the Chairman or designee shall announce that a named Commissioner is participating remotely. Immediately thereafter said Commissioner shall identify himself/herself and announce that he/she is present and participating remotely.

MEETING MINUTES

The meeting minutes shall show the Commissioner as participating remotely, however the member participating remotely shall not be counted in determining a quorum.

PARTICIPATION IN GENERAL

Except as otherwise noted herein, a Commissioner participating remotely may participate in the meeting as determined by the Commissioners who are physically present for the meeting. Such Commissioner participating remotely shall first request to be recognized by the Chairman or designee prior to taking the floor. The Commissioner participating remotely may ask questions just as he/she would be able to do if physically present, but may only make motions, second motions and vote only if allowed by majority vote of the Commissioners who are physically present for the meeting. Such determination shall be made at the beginning of the meeting before any other matters are discussed. Commissioners participating remotely who wish to leave the official meeting shall first be excused and action recorded for the record.

VOTING

Commissioners who are physically present at the meeting shall vote first in the ordinary and customary manner. The Chairman or designee shall then ask the member participating remotely what his/her vote preference is which shall be re-stated and confirmed by the Chairman or designee. Votes of members not present shall be counted only as determined by the members who are physically present. Roll call vote shall be used for remote participants.

AMENDMENTS

These rules may be amended as allowed by law at any time by an affirmative vote of a majority of the members of the Board of Commissioners.

Resolution recorded in full in Ordinance/Minute Book _____, Document #_____.

CLOSED SESSION

17-3798 PROPERTY ACQUISITION

Motion was made by Commissioner Puckett, seconded by Commissioner Fuller and unanimously carried with Commissioners Clarke, Cotham, Dunlap, Fuller, James, Leake, Puckett, Ridenhour and Scarborough voting yes, to approve the Historic Landmarks

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Commission purchase of the house and subdivided land parcel # 09504315 located at 2733 Country Club Lane, Charlotte, NC 28205 for \$975,000 and recognize and appropriate up to a total of \$205,000 for building paint, landscape, UST removal, maintenance, asbestos abatement, broker fees, survey, title search, and attorney fees for the structure located on the aforementioned parcel.

Commissioner Dunlap left the dais until noted in the minutes.

CONSENT ITEMS

Motion was made by Commissioner Fuller, seconded by Commissioner Leake and carried 8-0 with Commissioners Clarke, Cotham, Fuller, James, Leake, Puckett, Ridenhour and Scarborough voting yes, to approve the following item(s):

17-3758 BUDGET AMENDMENT – LUESA/CODE ENFORCEMENT, MEGA MULTIFAMILY TEAM

1. Recognize and appropriate \$2,014,114 in additional permit revenue
2. Approve the addition of 26 positions to complete Phase III of the Mega Multifamily Inspection Team realignment, Veteran’s Apprentice Program and Inspection Services
 - 10 Mega Inspector/Plans Examiners (Code Official)
 - 10 Inspector III
 - 5 Inspector I (Veteran Trainees)
 - 1 Administrative Support Coordinator

17-3790 RECORDS RETENTION AND DISPOSITION SCHEDULE (SHERIFF’S OFFICE)

Approve an amendment to the County Sheriff's Office Records Retention and Disposition Schedule as required by the Government Records Section of the North Carolina State Archives

Notes: The Government Records Section of the N.C. State Archives within the N.C. Department of Cultural Resources has issued an amendment to the 2015 County Sheriff's Office Records Retention and Disposition Schedule. The amendment is in reference to Standard 8 – Program Operational Records - Item 10, Audio and Video Recordings.

**County Sheriff's Office
Records Retention Schedule Amendment**

Amending the County Sheriff's Office Records Retention and Disposition Schedule published November 15, 2015.

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STANDARD 8. PROGRAM OPERATIONAL RECORDS: SHERIFF RECORDS

Amending Item 10, Audio and Video Recordings, as shown on substitute page 57.

A copy of the Amendment is on file with the Clerk to the Board.

17-3791 BUDGET AMENDMENT – LUESA (REVENUE INCREASE)

Recognize, receive and appropriate a revenue increase of \$38,095 from Neighborhoods at Riverdale, LLC as part of a default of bond obligations related to Riverdale Subdivision to FY2017 Permitting & Compliance Bond Budget (Unit 3090) and carry forward the unspent balance until improvements are completed.

17-3793 ABANDONMENT OF RIGHT-OF-WAY FOR WILBANKS DRIVE

1. Set a public hearing for April 4, 2017 to hear all interested citizens who appear with respect to the abandonment of a portion of right-of-way for Wilbanks Drive, and

2. Adopt resolution declaring intent to abandon

**MECKLENBURG COUNTY
BOARD OF COMMISSIONERS
RESOLUTION DECLARING INTENT TO ABANDON A PORTION OF
WILBANKS DRIVE RIGHT-OF-WAY**

WHEREAS, North Carolina General Statute 153A-241 specifies that a county may permanently abandon any public road or easement within the county and not within the city except public roads or easements for public roads under the control and supervision of the North Carolina Department of Transportation and specifies the procedure to be followed; and

WHEREAS, the petitioner has requested that a 1.077-acre portion of the right-of way for Wilbanks Drive be abandoned; and

WHEREAS, the petitioner has agreed to record an approved and platted alternative alignment from Charlotte-Mecklenburg Planning Department and construct and have accepted the alternative alignment pursuant to the Charlotte Subdivision Ordinance before the portion of the right of way petitioned for abandonment will be abandoned; and

WHEREAS, the Mecklenburg County Land Use and Environmental Services Agency has determined that in its opinion the abandonment of said right-of-way would not deprive any individual owning land in the vicinity of said right-of-way of reasonable ingress and egress to their property; and has determined that the North Carolina Department of Transportation does not maintain said right-of-way; now, therefore, be it

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RESOLVED, that the Mecklenburg Board of County Commissioners does hereby declare its intent to abandon the 1.077-acre portion of right-of-way for Wilbanks Drive as shown on the attached map, and as required by G.S. 153A-241, does hereby set a public hearing on the question of whether to abandon said right-of-way for April 4, 2017 in the Meeting Chamber on the first floor of the Charlotte-Mecklenburg Government Center, 600 East Fourth Street, Charlotte, North Carolina at 6:30 p.m. and does hereby instruct the Clerk to the Board of Commissioners to have a Notice of Intent published once a week for three successive weeks before the hearing; and does hereby instruct the Project Manager to send or have sent by registered or certified mail a copy of this resolution and the attached Map and Notice to each owner as shown on the County tax records of all properties adjoining the entire right-of-way of Wilbanks Drive who did not join in the request to have said portion of the right-of-way abandoned; and to have a notice of the abandonment and the public hearing posted in at least two places on said right-of-way.

Resolution recorded in full in Ordinance/Minute Book _____, Document # ____.

17-3797 GRANT APPLICATION – 2017 USTA NORTH CAROLINA 10 AND UNDER TENNIS EQUIPMENT GRANT

1. Approve submission of a grant application to the USTA North Carolina for tennis equipment valued at \$1,200.
2. If awarded, recognize and receive the equipment for related grant, and
3. Recognize and receive the required matching donation from Partners for Parks in the amount of \$1,344.

17-3799 TAX REFUNDS

- 1) Approve refunds in the amount of \$8,007.73 for registered motor vehicles as statutorily required to be paid as requested by the County Assessor.

Note: This Board action is necessary to approve registered motor vehicle tax refunds resulting from clerical errors, value changes and appeals processed in the new statewide vehicle tax system.

- 2) Approve refunds in the amount of \$19,897.15 and interest as statutorily required to be paid as requested by the County Assessor.

Note: This Board action is necessary to approve tax refunds resulting from clerical errors, audits and other amendments, including revaluation appeals. Accrued interest is estimated to be \$524.21.

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A list of taxpayer recipients is on file with the Clerk to the Board.

17-3802 MINUTES

Approve Minutes of Regular meeting held February 7, 2017.

17-3817 SOLID WASTE EQUIPMENT CAPITAL RESERVE PROJECT ORDINANCE

Adopt the Solid Waste Equipment Capital Reserve Project Ordinance.

Note: Funding for the Solid Waste Capital Equipment will be provided through an interfund loan within the Solid Waste Enterprise Fund. The proposed Ordinance provides for up to a \$5 million loan from the US 521 Landfill Closure/Post Closure Fund to the Solid Waste Capital Reserve Fund. The monies would be repaid to the US 521 Landfill Closure/Post Closure Fund over a five year period from the annual operating budget of the Solid Waste Enterprise Fund beginning in FY2019. Projected revenues for the Solid Waste program will cover the cost of the interfund loan. The purpose of the US 521 Landfill Closure/Post Closure Fund is to fund end-of-life projects at the Landfill. Since the estimated life of the Landfill is over twenty years and the borrowed monies will be returned in five years, there is no impact on Solid Waste's abilities to cover its closure/post closure obligations. The interfund loan monies will be used for capital equipment needed at Compost Central, Foxhole Landfill and the North Mecklenburg and Hickory Grove Recycling Facilities. The equipment includes but is not limited to bulldozers, grinders, excavators, trash compactors, compost screeners, wheeled backhoes, etc.

**MECKLENBURG COUNTY, NORTH CAROLINA
SOLID WASTE EQUIPMENT
CAPITAL PROJECT ORDINANCE**

BE IT ORDAINED BY THE MECKLENBURG COUNTY BOARD OF COMMISSIONERS THIS THE 21ST DAY OF FEBRUARY, 2017:

Section I. That for the purpose of providing funds, together with any other available funds, for Solid Waste Equipment, \$5,000,000 is hereby appropriated. Funds appropriated will remain appropriated until expended for this purpose.

Section II. That it is provided that a loan from the US 521 Landfill Closure/Post Closure Reserve Fund will be used to provide funds for this project. It is estimated that Solid Waste fee revenues, and other revenues of the Solid Waste Enterprise Fund as authorized by the Board of Commissioners, will be available to repay such loan in five annual payments beginning in FY2019.

Ordinance recorded in full in Ordinance/Minute Book _____, Document # _____.

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THIS CONCLUDED ITEMS APPROVED BY CONSENT

Commissioner Dunlap returned to the Dais.

17-3796 CONSTRUCTION CONTRACT – HISTORIC SECOND WARD GYM RENOVATION

Motion was made by Commissioner Leake, seconded by Commissioner James and unanimously carried with Commissioners Clarke, Cotham, Dunlap, Fuller, James, Leake, Puckett, Ridenhour and Scarborough voting yes, to award a construction contract to Progressive Contracting Company, Inc. in the amount of \$1,799,700 for the renovation of the existing gym, restroom building addition and site improvements at the Historic Ward Gym.

Note: This project will renovate the Historic Second Ward Gym as a place for the display of historic artifacts belonging to the Second Ward High School National Alumni Foundation and as an adjunct use for the Mecklenburg County Aquatic Center. The Second Ward Gym is a local Historic Landmark and is located at 710 East Martin Luther King Boulevard. Support facilities will include a new restroom addition and accessible parking and sidewalks.

Commissioner Leake removed this item from Consent for more public awareness.

17-3757 MECKLENBURG COUNTY CODE ENFORCEMENT RENOVATION FOR SUTTLE AVENUE

Motion was made by Commissioner Leake, seconded by Commissioner Puckett and unanimously carried with Commissioners Clarke, Cotham, Dunlap, Fuller, James, Leake, Puckett, Ridenhour and Scarborough voting yes, to recognize and appropriate \$135,000 from Code Enforcement Fund Balance for minimal renovations of the Suttle Avenue, Land Use and Environmental Services Agency (LUESA) Building to support the growing demand for office-based staff within the department and the realignment of the Mega Commercial team.

Commissioner Leake removed this item from Consent for more public awareness.

17-3807 BUDGET AMENDMENT – SHERIFF’S OFFICE (REVENUE INCREASE)

Motion was made by Commissioner Leake, seconded by Commissioner Fuller and unanimously carried with Commissioners Clarke, Cotham, Dunlap, Fuller, James, Leake, Puckett, Ridenhour and Scarborough voting yes, to:

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1. Recognize and appropriate \$170,443 from Inmate Commissary revenue to the Sheriff's Office Special Revenue Fund, and

Note: All funds collected through Jail commissary operations are to be used for inmate education, library and self-sufficiency programs, as well as supplies and equipment to support the programs.

2. Recognize and appropriate \$61,895 from the Vocational Facility telephone revenue to the Sheriff's Office Special Revenue Fund.

Note: All funds received from 16.8 percent of commissions from the inmate telephone system are to be used for inmate vocational education programs.

Commissioner Leake removed this item from Consent for more public awareness.

17-3818 AUTHORIZE POSITIONS FOR HOUSING FIRST CHARLOTTE-MECKLENBURG

Motion was made by Commissioner Leake, seconded by Commissioner Puckett and unanimously carried with Commissioners Clarke, Cotham, Dunlap, Fuller, James, Leake, Puckett, Ridenhour and Scarborough voting yes, to authorize six positions in Mecklenburg Community Support Services Department, Homeless Services Division: 1 Clinical Supervisor (annual market rate \$74,118) and 5 mental health clinicians (annual market rate \$67,507).

Commissioner Leake removed this item from Consent for more public awareness.

ADJOURNMENT

Motion was made by Commissioner Leake, seconded by Commissioner Clarke and unanimously carried with Commissioners Clarke, Cotham, Dunlap, Fuller, James, Leake, Puckett, Ridenhour and Scarborough voting yes, that there being no further business to come before the Board that the meeting be adjourned at 8:49 p.m.

Janice S. Paige, Clerk

Ella B. Scarborough, Chair