

GOVERNING BOARD APPLICATION**DEADLINE TO APPLY IS WEDNESDAY, DECEMBER 4, 2019****Overview:**

The Charlotte-Mecklenburg Continuum of Care (CoC) is accepting applications for the 12 elected seats of the newly restructured Governing Board. The Governing Board is responsible for providing overall direction and leadership for the CoC so that it can effectively carry out its mission of ending homelessness and alleviating its negative impacts on the community.

Page | 1

Duties of the Governing Board include:

- Aligning and coordinating CoC, North Carolina Department of Health and Human Services Emergency Solutions Grants and other homeless assistance and mainstream resources
- Advocating for additional resources, as required
- Ensuring the availability of data for planning
- Establishing priorities for and making recommendations to HUD about allocation of CoC resources
- Establishing system and program outcomes for evaluation purposes
- Monitoring and evaluating system-wide and individual program performance toward established goals
- Establishing committees and work groups, and receiving their reports
- Selecting the Collaborative Applicant, HMIS software, and HMIS Lead Agency, and
- Communicating effectively with the CoC Membership and other key constituencies involved in eradicating homelessness.

Expectations and Time Commitment:

- All members of the Governing Board shall be members of the CoC either through their own individual membership application (if unaffiliated), or through their member organization's application.
- The Governing Board will meet at least every other month, but probably more frequently. Meetings will last an hour and a half to two hours.
- Governing Board members are expected to serve on one or more committees and workgroups, each of which will probably meet at least monthly for an hour and a half to two hours. Governing Board members may be asked to serve as Chairperson of one or more committees or workgroups.
- Governing Board members will be expected to review materials in advance of the meetings, actively participate in discussions, and vote, as required.

Our Vision: Homelessness is rare, brief and non-recurring in the Charlotte-Mecklenburg Community. Everyone has housing choices and prompt access to a variety of housing resources and supports that meet their needs.

Terms:

- Governing Board Members shall serve a term of two or three years, as laid out in Section IV.e. of the Charter.

Conflicts of Interest:

- No Board member may influence decisions concerning the award of a grant or other financial benefits to the organization that the member represents or to themselves as individuals. Board members must identify actual or perceived conflicts of interest as they arise. Annually Board members must sign a Conflict of Interest statement that will be on file with the CoC Collaborative Applicant.

Selection Process for the First Board:

- A First Board Nominating Committee (FBNC) will actively solicit applications and will review all applications received by the deadline. FBNC members may follow up with additional questions for candidates. The FBNC will then recommend a slate of candidates to be approved by the full CoC membership no later than March 1, 2020. FBNC members may not nominate themselves for seats on the first Governing Board.

Application Submission Details:

Please submit your completed application by December 4, 2019:

Via email: CharMeckCoC@MeckNC.Gov

Via Fax: 704-319-9602 Attn: Erin Nixon

Via Mail:

Mecklenburg Community Support Services

Attn: Erin Nixon

3205 Freedom Drive

Charlotte, NC 28208

If you need assistance completing this application, please contact Erin Nixon: 980-314-8923.

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Governing Board Membership Application

Name: _____ Date: _____

Email: _____ Phone: _____

Address: _____

Organizational Affiliation (if applicable): _____

Please describe any personal or professional experience you have had with homelessness:

Please explain why you would like to serve on the CoC Governing Board: _____

AVAILABLE SEATS ON THE BOARD

Please select the seat(s) for which you are applying. You may select up to three. If you select more than one, please tell us your first, second and third choices.

_____ Persons with lived experience (there are two open seats)

_____ Emergency Solutions Grant recipient/ Shelter provider

_____ Permanent Housing Provider

_____ Faith-based organizations active in ending homelessness

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_____ Workforce development provider

_____ Prevention/ street outreach / diversion provider

_____ Landlord and/or affordable housing developer

_____ Philanthropic organization active in ending homelessness

_____ Legal expertise and systemic advocacy

_____ Population-specific: including but not limited to: formerly incarcerated persons, persons with substance use issues, persons with HIV/AIDS, homeless youth, LGBTQ persons, victims of Domestic Violence. (There are two open seats).

Please review the Charlotte-Mecklenburg CoC Committees and Workgroups below. Please check the ones that interest you.

Summary of CoC Committees and Workgroups

- Coordinated Entry (CE) Oversight Committee** is responsible for: operating a coordinated access system that provides an initial assessment of the needs of homeless individuals and families for housing and services, and annually assessing how well it works.
- Data Advisory Committee** is responsible for: reviewing community level data before it is submitted to HUD , recommending performance targets to the CoC Board, monitoring program and system performance, developing and recommending privacy, security and data quality plans, and providing guidance and feedback regarding HMIS.
- Membership / Nominating Committee** is responsible for: developing processes for outreach, engagement and recruitment of diverse and knowledgeable CoC members, committee and workgroup members and Board members.
- Ranking Committee** is responsible for: developing fair and transparent processes and recommending the ranking for projects eligible for funding under the CoC Program and under the North Carolina Department of Health and Human Services Emergency Solutions Grant Program.
- Equity and Inclusion Committee** is responsible for: developing and implementing plans and processes to assess whether the CoC’s policies and resource allocation decisions are positively impacting inequities among homeless individuals and families in the community.
- Lived Experience Committee** is responsible for: providing consumer perspectives to the CoC. Only persons with lived experience of homelessness may be members of this committee.

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Workgroups seeking to end homelessness for these populations and training:

- Veterans
- People who have criminal backgrounds
- Chronically Homeless Workgroup:
- Families
- Youth
- Training

Please attest to the following by checking below and signing:

- I live or work in Mecklenburg County**
- My listed information is correct**
- I understand and agree to meet the time commitment and expectations of Governing Board membership.**
- If I am in a conflict of interest situation, or a potential conflict of interest situation, I will notify the Governing Board Chairperson and will abstain from participation and/or voting.**

Print Name _____

Signature _____

Date _____

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