### Attendees

<table>
<thead>
<tr>
<th>Name</th>
<th>Agency</th>
<th>Email Address (if provided)</th>
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<tbody>
<tr>
<td>Mary Gaertner</td>
<td>City of Charlotte</td>
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<tr>
<td>Trish Hobson</td>
<td>The Relatives</td>
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<tr>
<td>Lydia Cosgrove</td>
<td>Disability Rights &amp; Resources</td>
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<tr>
<td>Mary Ann Priester</td>
<td>Meck Co. CSS</td>
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<tr>
<td>Bianca Goodman</td>
<td>CSS</td>
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<tr>
<td>Karen Pelletier</td>
<td>CSS</td>
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<tr>
<td>Stephen McQueen</td>
<td>UMC/MSC</td>
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<tr>
<td>Branden Lewis</td>
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<tr>
<td>Megan Coffey</td>
<td>HSS-CE</td>
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<tr>
<td>Allison Winston</td>
<td>UMC/MSC</td>
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<tr>
<td>Joann Markley</td>
<td>UMC/MSC/Scattered Site</td>
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<tr>
<td>B Middleton</td>
<td>Atrium/CoC Chair</td>
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<tr>
<td>Rebecca Pfeiffer</td>
<td>City of Charlotte</td>
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<tr>
<td>Delia Joyner</td>
<td>City</td>
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<tr>
<td>Evelyn Murrell</td>
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<tr>
<td>Erin Nixon</td>
<td>Meck Co CSS</td>
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<tr>
<td>Diane Richardson</td>
<td>Meck Co</td>
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<td>Ronnie Devine</td>
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<tr>
<td>Anisse Puryear</td>
<td>Safe Alliance</td>
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**Meeting called to order at 2:06pm**

**Welcome & Introductions (Brian Middleton)**

**Discussion of Changes to: (Rebecca Pfeiffer)**
- Coordinated Entry Policies & Procedures
  - Reviewing 2018 version
• One that is not included: At CE Oversight yesterday, it was approved that if a Veteran presents at a SSVF provider, they will receive a CE there instead of having to go to an established site. The sites will have trained agency staff onsite. Will ensure they have access to all community resources for which they are eligible.
• Question about why the prioritization for families was deleted: no longer doing pilot project at Salvation Army
• CE written standards changes were approved as presented. The language re: process for Veterans presenting at SSVF sites will be worked out

-Written Standards
• Haven’t been updated since 2018
• PSH written standards were added as submitted by PSH Providers group
• CoC had not documented a lot of regulations that were already implemented and being followed.
• Suggested changing that Meck Co uses VI-SPDAT to prioritize households, but we now use the approved process. Will change that line to say “Mecklenburg County prioritizes households using the approved prioritization process as referenced in the CE Policies and Procedures”
• General Provisions: added “Emergency Transfer Plan Policies” as required by VAWA
• HMIS: in 2015 NC-505 adapted a procedure to have data entered within 5 days. HMIS statewide has policy of entering data within 15 days. HUD is pushing toward entering data in real time. The question was raised that comparative databases for DV providers haven’t been engaged in these conversations so we wouldn’t want it to negatively impact DV providers in their data entry timelines. Question is whether the CoC should vote on a timeliness standard for DV providers
• Safe Alliance would like to take it back to Safe Alliance to get an answer
• Lack of clarity around how to vote once Safe Alliance weighs in on the timeline
  o Proposal to have electronic vote with 100% participation from agencies represented here today. Point made that the group may be different if meeting was held tomorrow. No procedure/policy about who votes. Possible to have an in-person vote at the end of the month. Need to look at the charter to see how to vote electronically if an in-person vote cannot occur.
• Proposal to leave language as is up to 15 days and vote on that and come back to amend if needed.
• HMIS: protect client information in compliance with HIPAA—proposal to take out the language of following HIPAA.
• Motion to except changes as proposed above. Motion carries Motion to approve written standards. Motion carries

-CoC Bonus and Planning Project Discussion (Brian Middleton/Mary Gaertner)
• Mecklenburg County drafted a planning grant for submission
• Three bonus projects:
  o Supportive Housing Communities for a PSH project
  o The Relatives for a project serving LGBTQ homeless youth in partnership with Time Out Youth
  o Mecklenburg County for DV Rapid Re-housing project in partnership with Safe Alliance and Community Link
  o Note that Mecklenburg County submitted a letter of interest to apply for a CE SSO project and then withdrew
Questions about proposed bonus projects: none
The projects need to be ranked.
  o What is the criteria for how we should rank? No identified criteria
  o Tier 1/Tier 2 cut off: Community Link is split between tier 1 and tier 2--almost half and half
  o Can ranking committee rank them? Not at this point. It was brought back to this group
  o Will the applying agencies abstain from voting? Was not discussed so no
Each agency present will have one vote to rank the bonus projects: 11, 12 and 13
Written ballots provided and given to Mary to tally

CoC Project Application Recommendations (Brian Middleton)
The projects need to be ranked.
  o What is the criteria for how we should rank? No identified criteria
  o Tier 1/Tier 2 cut off: Community Link is split between tier 1 and tier 2--almost half and half
  o Can ranking committee rank them? Not at this point. It was brought back to this group
  o Will the applying agencies abstain? Was not discussed so no
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Veteran Homeless Workgroup (Mary Gaertner)
  • Built for Zero team will be in Charlotte for an event on 9/19/19

Chronic Homeless Workgroup (Karen Pelletier)
  • Moving case conferencing to once per week to be more purposeful in looking at the by name list
  • First meeting was successful
  • Group has goal to decrease chronic homelessness by 10% by 12/31
  • Learning session in Denver in October
  • Looking at who is best to represent both chronic and veteran work.

All Things HMIS (Mary Ann Priester)
  • NCHMIS Governance Committee approved update to policies and procedures. These will be attached to the written standards.
  • Request for data from NCDHHS to get data for NC Opiate dashboard
  • The request is to use PIT data from January and monthly data from shelters and unsheltered homeless
  • Was approved by DQRRC. DQRRC is working on a policy about whether or not CoC needs to vote on requests if DQRRC approves request
  • How do they know if someone is using opiates from data? Will use advanced statistical models to get information.
  • Data request does not apply to comparative databases.
  • There is funding to support data pulls. MCAH pulls data.
  • Motion to approve the data request. Motion carries

CoC Transition Discussion (Natalie Matthews)
  • Natalie is here to help the community to rethink the CoC governance model.
  • She is working closely with folks from the County and the City on transition.
• Will be working with Ad Hoc Governance Committee to build on charter. Looking at best practices and how to leverage them.
• 54 people signed up for Ad Hoc Governance Committee
• 17 people signed up for listening sessions. Sign up sheets were passed around for listening sessions
• Sessions will be held at Valerie Woodard Center and will include:
  o CoC 101
  o Small groups with guiding questions.
  o Question: how will listening sessions include people with lived experience? There will be listening sessions for people with lived experience in October and will be facilitated by HUD TA.
• Question: Should people with lived experience come to the Ad Hoc Committee? Yes

Data: Looking Forward (Courtney Morton)
• Eco System will be released this week: full picture of our system from diversion to housing
• Will be on the dashboard and it is not limited to just HUD-funded agencies
• Will release a report on prevention in order to standardize definitions.
• Housing Instability & Homelessness report: Debuting 1 number vs PIT #, which will live on the dashboard.

General Discussion (Brian Middleton)
• Will submit NOFA by 9/27
• ESG will submit on 10/11

Meeting adjourned at 3:33pm