## Attendees

<table>
<thead>
<tr>
<th>Name</th>
<th>Agency</th>
<th>Email Address (if provided)</th>
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</thead>
<tbody>
<tr>
<td>Mary Gaertner</td>
<td>City of Charlotte</td>
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<tr>
<td>Stacey Bergeron</td>
<td>CSS</td>
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<tr>
<td>Trish Hobson</td>
<td>The Relatives</td>
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<tr>
<td>Lydia Cosgrove</td>
<td>Disability Rights &amp; Resources</td>
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<tr>
<td>Peter Safir</td>
<td>Meck Co. CSS</td>
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<td>Stacy Lowry</td>
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<td>Mary Ann Priester</td>
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<tr>
<td>Laura Lawrence</td>
<td>Safe Alliance</td>
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<td>Kathy Gauger</td>
<td>MSC/UMC</td>
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<td>Jenna Thompson</td>
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<td>Carole Ward</td>
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<td>Bianca Goodman</td>
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<td>Karen Pelletier</td>
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<td>Stephen McQueen</td>
<td>UMC/MSC</td>
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<td>Stephanie Shatto</td>
<td>UMC/MSC</td>
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<tr>
<td>Branden Lewis</td>
<td>Catholic Charities</td>
<td><a href="mailto:bmlewis@charlottediocese.org">bmlewis@charlottediocese.org</a></td>
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<tr>
<td>Nicole Dewitt</td>
<td>Community Link</td>
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<tr>
<td>Patrick Hayes</td>
<td>Veterans Bridge Home</td>
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<tr>
<td>Megan Coffey</td>
<td>HSS-CE</td>
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<td>Allison Winston</td>
<td>UMC/MSC</td>
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<tr>
<td>Christina Heggins</td>
<td>Meck Co</td>
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<tr>
<td>Gena Robinson</td>
<td>Moore Place/UMC/MSC</td>
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<td>Joann Markley</td>
<td>UMC/MSC/Scattered Site</td>
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<tr>
<td>B Middleton</td>
<td>Atrium/CoC Chair</td>
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<tr>
<td>Rebecca Pfeiffer</td>
<td>City of Charlotte</td>
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<td>Warren Wooten</td>
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<td>Rohan Gibbs</td>
<td>Hope Haven</td>
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<td>Deronda Metz</td>
<td>COH</td>
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<td>Delia Joyner</td>
<td>City</td>
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<tr>
<td>Evelyn Murrell</td>
<td>Supportive Housing Communities</td>
<td><a href="mailto:evelyn@aplacetoliveagain.org">evelyn@aplacetoliveagain.org</a></td>
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<tr>
<td>Cheryl Carrothers</td>
<td>Supportive Housing Communities</td>
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<tr>
<td>Annie Fongheiser</td>
<td>Salvation Army</td>
<td><a href="mailto:Ann.fongheiser@uss.salvationarmy.org">Ann.fongheiser@uss.salvationarmy.org</a></td>
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<tr>
<td>Janene McGee</td>
<td>Meck Co Veterans Services</td>
<td><a href="mailto:Janene.mcgee@mecklenburgcountync.gov">Janene.mcgee@mecklenburgcountync.gov</a></td>
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<tr>
<td>Harry Mack</td>
<td>Housing CLT/Social Serve</td>
<td><a href="mailto:harry@socialserve.com">harry@socialserve.com</a></td>
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<tr>
<td>Erin Morris</td>
<td>A Child’s Place</td>
<td><a href="mailto:emorris@achildsplace.org">emorris@achildsplace.org</a></td>
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<tr>
<td>Erin Nixon</td>
<td>Meck Co CSS</td>
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Meeting called to order at 2:03

Welcome & Introductions (Brian Middleton)

Continuum of Care Transition (Stacy Lowry)
- Opportunity to participate in ad hoc governance committee
- City and County shifting management of CoC to County
- County applied for an awarded HUD TA and are already working with them
- City will lead and complete all tasks for 2019 HUD NOFA
- HUD TA has allowed that County staff will shadow city staff while completing the NOFA and ESG applications
- County will take the lead on strengthening governance charter:
  - Purpose: to strengthen current charter to have policies and procedures in place and have all community stakeholders at the table
  - HUD will work with committee to outline charter and develop membership, Board, committees, how to vote, etc.
  - Committee is open to all CoC members and community members
- Questions:
  - What is the timeframe for pulling committee together? Kick off meeting mid-August, timeline could stretch out 8-9 months with HUD TA
  - Are you looking for a certain number of people? As many people as possible to identify tasks and work
  - Is HAB existing? On hiatus. This committee’s work will help inform purpose of HAB moving forward
- Brian Middleton encouraged people to participate in committee
- Motion: Establish the ad hoc governance committee, 2nd, No nay votes, motion carries
- If you are interested in participating, email CharMeckCoC@MeckNC.Gov and information will be put out to HSN and CoC listservs

Veteran Homeless Workgroup (Patrick Hayes)
- Both Veteran and Chronic Workgroups are receiving half-time TA from BFZ (Cali) who observed the last Housing our Heroes meeting
- Group has been keeping National Guard and Reserve members on by-name list even though they don’t meet VA definition of Veteran due to no active duty time. Will continue to work with them, but won’t report them on Veteran by-name list
- Group has access to Squares (managed by DOD) that allows you to check if someone is a veteran vs having client provide DD214
- Community Solutions looking at developing housing for Veterans in our community by purchasing multi-family units
- Still waiting to hear from HUD if SSVF grant applied for by Veterans Bridge Home has been approved
- Question: SQUARE: can anybody use it? No, send requests to Mary Ann, but if you are wanting to know if someone is eligible for benefits, have them go to the VSO
- How does funding for ABCCM look? Very tight right now. They serve Balance of State

Chronic Homeless Workgroup (Karen Pelletier)
- Also receiving Technical Assistance
• Mary Gaertner, Mary Ann Priester and Karen Pelletier going to conference in DC to learn from other larger cities and how they are working to end homelessness. Conference is more focused on Veteran homelessness, but plan to take lessons learned and apply to chronic homelessness
• 422 individuals on registry as of 4/30/19
• 839 individuals have been housed since January 2015
• Group has a special focus on chronic homeless veterans and individuals with HIV
• UMC/MSC has hired a case manager using HOPWA funds to pair with HFCMP vouchers to end chronic homelessness for people with HIV
• Looking at changes in how case conferencing is done to make it most efficient and meaningful for clients
• Robert Nesbit’s vacancy as co-lead on Chronic Outflow group: plan is for CoC to vote on representative today and then look at structure of committees moving forward with CoC governance committee. Two nominations: Evelyn Murrell and Erin Nixon. One vote per agency was given to Mary Gaertner who will tally and send email with who the new co-lead is.

CoC Funding Application (Rebecca Pfeiffer)
• HUD released the Notice Of Funding Availability (NOFA) on 7/3
• Our community can apply for $4.6 MIL
• Opportunity to apply for DV bonus projects
• Already received Letters of Interest in May for new projects and will not open it up again
• Application is due 9/30
• We have received debriefing/feedback from HUD on the application our community submitted last year
• Only includes 8 questions: we scored over the median
• Project applications are reviewed by independent review committee (person with lived experience, HAB, other organizations that are not applying for funding through the NOFA)
• Would like to vote on adapting scorecard and methodology for this year’s competition
  o New project scorecard: same as last year; no questions
  o Renewal project scorecard: 3 new components:
    ▪ Self-Monitoring Checklist (not scored)—HUD wants to see this on the scorecard
    ▪ Two Questions about income: Percentage of adult stayers who maintained income from entry to follow-up AND Percentage of adult stayers who maintained income from entry to follow-up exit
    ▪ Reason for maintaining Income questions: income doesn’t always change once a client is in a project, but they are maintaining income. Our projects are dinged because they are maintaining income, but not always increasing
• Questions:
  o Can scorecard indicate which project the components apply to? For example, HMIS and CE projects. These projects won’t need to answer questions that don’t apply to their projects
  o Does HMIS pull in people who started with $0 income and count them as maintain if they still have $0 at follow-up or exit? No
• Reviewed Additional Ranking Procedures document and Methodology for Assigning Scores document
• Questions:
  o Should HMIS and CE be ranked numbers 1 & 2? No because it will cause other high scoring projects to be ranked lower. They will be ranked in the middle.
Reviewed Reallocation Process document
Motion: Approve the new project scorecard as is and the renewal projects scorecard adding that the agency submitted self-monitoring checklist, percentage of adult stayers who maintained income from entry to follow-up and percentage of adult stayers who maintained income from entry to exit; approve additional ranking procedures; approve methodology for assigning scores; approve reallocation process, 2nd, No nay votes, Motion carries

Keeping Families Together Program (Karen Pelletier)
- Funding opportunity: Mecklenburg County Community Support Services received $1MIL to replicate Meck FUSE model in a project with families (Keeping Families Together)
- Will use a Housing First approach with families
- Mandatory information session 7/19 at 10am at Valerie C. Woodard Building for those agencies planning to apply
- Due date 8/9/19 by 5pm to Carole Ward
- Funding is for subsidies AND support services
- Looking at Master leasing options
- Charlotte is the first community in country to have by-name list of families with most interactions with Youth and Family Services and homeless system
- Questions:
  - Could funds be awarded to more than one agency? It’s a possibility; some agencies might submit a joint application
- Staff from agencies awarded the project funds will have Trauma-informed care, Housing First and child welfare services training
- Merging Housing First model and child welfare system will be challenging, but is needed
- Steering committee is very engaged

Coordinated Entry (CE Oversight Committee)
- Two vacancies on CE Oversight committee due to terms ending
- Recommended candidates:
  - ES (Stephanie Shatto, PSH Cheryl Carrothers)
  - Motion: accept candidates as presented, 2nd, no nay votes, motion carries

All things HMIS (Mary Ann Priester)
- Meck County CSS entered into another year contract with MCAH
- Estimated cost for Meck Co $136K, which makes per license cost of $300
- Implemented new ROI process—clients only have to sign ROI once, new ROI will be released in August or September
- Bianca Goodman is doing site visits
- SQUARES information is being captured in HMIS
- BFZ list is being built in HMIS
- Rebecca sent out HMIS monitoring tool to be completed by 7/24
- Workgroups with HUD for communities of practice

General Discussion (Brian Middleton)
- Family homelessness workgroup first meeting will be 7/31 at 2pm at COH

Meeting adjourned at 3:30pm