

AVAILABLE POSITIONS

The **Chief Judges** are the Precinct Officials in charge of Election Day activities at a precinct. They ensure returns are delivered to the Board of Elections (BOE) office on election night.

The **Democratic and Republican Judges** work closely with the Chief Judge and are responsible for conducting the election in the Chief Judge's absence. They must sign all official documents and assist with resolving any challenges.

Provisional Transfer & Equipment Assistants are assigned by the staff at the BOE based on experience and ability to perform job duties. **Provisional Assistants** must type well and **Equipment Assistants** must be able to lift 45 lbs.

Poll Book Assistants are selected by the Chief Judge based on their availability, experience and desire to serve.

QUALIFICATIONS

- ◆ Must be a resident and registered voter in Mecklenburg County
- ◆ Must be of good repute
- ◆ Able to read and write
- ◆ Must not be an elected government official, precinct chair, manager or treasurer for any candidate or political party
- ◆ Must not be a candidate up for election

HOW APPOINTED / SELECTED

The Board of Elections submits a list of recommended applicants to the Democratic and Republican parties. The parties may also make recommendations. Ultimately, the Elections Board appoints Judges for a two-year term beginning in August of odd-numbered years.

COMPENSATION

All Precinct Officials are expected to attend training, assist with setup the day before an election and work on Election Day. Inability to perform **ALL** duties may result in **NO COMPENSATION OR DISMISSAL**.

| | |
|--------------------------------------|-------|
| Chief Judge | \$200 |
| Party Judges | \$150 |
| Provisional Transfer & Equipment Ast | \$125 |
| Full Day Assistant | \$100 |
| Half Day Assistant (an 8 hr day) | \$ 50 |
| Training | \$ 25 |
| Election Set Up | \$ 15 |

TRAINING

All Precinct Officials must attend training sessions. Provisional Transfer Assistants & Equipment Assistants are required to pass a skills test before working. Periodically voluntary supplemental training is offered and strongly recommended, however there is no additional pay for supplemental training.

ELECTION DAY CHECKLIST

- ◆ Campaign attire is not permissible
- ◆ **DO NOT** discuss politics at the polls
- ◆ Bring enough food and personal medication for the entire day.
- ◆ Smoking is not permitted
- ◆ Wear comfortable clothing and dress in layers for optimum comfort

Precinct Officials must adhere to Mecklenburg County's values and guiding principles: **Ethics; Customers; Employees; Excellence; Teams and Accountability.**

MECKLENBURG COUNTY



Election Precinct Official Information Guide and Application



Volunteer

Vote

Mecklenburg County Board of Elections
741 Kenilworth Avenue, Suite 202
Charlotte, NC 28204
Phone: 704-336-2133
Fax: 704-343-0537
Visit our Website: www.meckboe.org

QUALIFICATIONS

Please read and sign below

Applying to be a Judge does not guarantee a position at your precinct. All judge applications are processed and approved by the Elections Board. All Precinct Officials must be registered voters in Mecklenburg County, of good repute, and able to read and write. No more than one Judge in each precinct can belong to the same political party as the Chief Judge. No person shall be eligible to work who holds any elected government office or who is a candidate for nomination or election. No person shall be eligible to serve as a Precinct Official who serves as a political precinct chair, however, the position of Delegate to a political party convention is allowable.

The following categories of relatives are prohibited from serving as Precinct Officials in the same precinct: spouse, child, spouse of a child, sister, brother, first cousin, parent-in-law, child-in-law, or sibling-in-law. (This rule also applies to emergency election-day assistants). No Precinct Official who is the wife, husband, mother, father, son, daughter, brother or sister of any candidate for nomination or election may serve as Precinct Official during any primary or election in which said candidate is on the ballot. The Board of Elections may remove any Precinct Official for failure to attend mandatory training, failure to follow the code of conduct on Election Days, general misbehavior, neglect of duty, or insubordination toward Board of Elections Staff or the Precinct's Chief Judge.

Signature _____

Date _____

You may attach supplemental information regarding your experience.

CONTACT INFORMATION

Last Name, First Name, MI _____

Nickname _____

Date of Birth _____

Address _____

City, State & Zip _____

Email _____

Cell Phone _____

Home/Work Phone _____

I am applying for:

- Chief Judge
- Dem/Rep Judge
- Provisional Transfer Assistant
- Equipment Assistant
- Poll Book Assistant

PARTY AFFILIATION:

- | | |
|---------------------------------------|---------------------------------------|
| <input type="checkbox"/> Constitution | <input type="checkbox"/> Libertarian |
| <input type="checkbox"/> Democrat | <input type="checkbox"/> Republican |
| <input type="checkbox"/> Green | <input type="checkbox"/> Unaffiliated |

Please check all that apply

- I am able to attend training.
- I have transportation.
- I am able to work from 5:45 a.m. till close, between 8:00-10:00 pm.
- I am able to help setup before an election.
- I speak and understand a language other than English, please list. _____
- I am able to lift 45 lbs.

Were you referred to the Board of Elections? If so, by whom? _____



For Office Use Only

Registered Precinct / Assigned Precinct

Registration Number

Referral Source

Date Received

Return completed application
via mail, email or fax:

Mecklenburg County Board of Elections

741 Kenilworth Avenue, Suite 202

Charlotte, NC 28204

Phone: 704-366-2133

Fax: 704-343-0537

Email: precinct.officials@mecklenburgcountync.gov

Website: www.meckboe.org