

<b>Mecklenburg County Assessor's Office</b> <b>Individual Personal Property Listing</b> <b>Mailing address:</b> PO Box 36819 Charlotte, North Carolina 28236-6819	To avoid penalty or listing rejection, listing form affirmation <b>must</b> be signed and filed electronically using TaxScribe <u>or</u> Hand Delivered <u>or</u> USPS postmarked no later than January 31st.  <b>FAXED OR EMAILED LISTINGS AND EXTENSIONS WILL BE REJECTED</b>  <h2 style="margin: 0;">TAX YEAR: 2022</h2>	Phone (980) 314-4226 Website: <a href="http://www.MeckNC.gov">www.MeckNC.gov</a>  <b>NEW FOR 2022!</b> <b>File your listing electronically:</b> <a href="https://ipp.taxscribe.com">https://ipp.taxscribe.com</a>
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IPP-L

FOR DEPARTMENT USE ONLY	ABSTRACT #	TAX JURISDICTION/ MUNICIPALITY	PENALTY %	PRIOR YEAR VALUE	TOTAL ASSESSED VALUE

<b>A</b>   <b>Ownership Information</b>	<b>Additional Information</b>
	Owner ID: Phone number:  NOTES:

**B** | **(Review) Physical Location of personal property:**  
 If your property is located in a Mobile Home Park, Marina, Storage Facility also indicate the name of the Park/Marina/Facility and Lot/Slip/Storage number.

**C** | **Listed Property: Below is personal property listed in your name for which you will be billed in**  
**NOTE: The Assessor's Office cannot remove property from the tax scroll without supporting documentation.**  
**PLEASE SEE INSTRUCTIONS.**

Property Type	Description of Personal Property	Property ID(system)

**D** | **Personal Property** - Please list, with complete descriptions, any properties in your possession in Mecklenburg County as of January 1st, which are not listed above. Property Types include: **Aircraft, Watercraft plus Motor, Manufactured Home, Unregistered and Multi-year Tagged Vehicle/Trailer, etc.** Do not list vehicles currently licensed with an annually renewed tag, leased vehicles, or real property. **PLEASE SEE INSTRUCTIONS.**

Property Type	Model Year	Make	Model	Length (width if applicable)	Description (Detail)	PROPERTY ID# (i.e.VIN#, Tail#, Registration#)

**E** | **AFFIRMATION –SEE INSTRUCTIONS**

I UNDERSTAND THAT PRE-POPULATED INFORMATION ON THE LISTING IS FOR MY CONVENIENCE. I HAVE REVIEWED AND LISTED ALL TAXABLE PERSONAL PROPERTY OWNED BY ME AS OF JANUARY 1st. UNDER PENALTIES PRESCRIBED BY LAW, I HEREBY AFFIRM THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF THIS LISTING, INCLUDING ANY ACCOMPANYING STATEMENT, SCHEDULE, AND OTHER INFORMATION IS TRUE AND COMPLETE.

_____ Signature	_____ Date	_____ Printed Name
_____ Home Phone	_____ Business Phone	_____ Email Address

**MECKLENBURG COUNTY-Individual Personal Property Listing INSTRUCTIONS**  
**To Avoid Penalty, Return Signed Complete Listing by January 31st.**

IPP-L

A	<b>Ownership Information</b>	Please provide all requested information and make updates and corrections if necessary. All ownership information is as of January 1st of the tax year indicated on the top of the form.
B	<b>Physical Location</b>	Enter physical location of listed property as of January 1st of the tax year indicated on the top of the form. If you own multiple properties at different locations, a separate listing form must be completed for each location. Contact our office for additional property listing forms. For property in marinas, mobile home parks, or storage facilities, in addition to street address, please indicate the name of the facility and include slip/lot/space. If you own a watercraft registered in Mecklenburg County, it may have been prelisted based on information received from the North Carolina Wildlife Resources Commission.
C	<b>Listed Personal Property</b>	<p><b>IMPORTANT: The Assessor's Office cannot remove any property from the tax scrolls without supporting documentation.</b></p> <p><b>Deletions-</b> Draw one line through any property you did not own on January 1st of the tax year indicated on the top of the form and provide proof.</p> <p><b>Corrections-</b>Make any changes in section C and provide proof if applicable.</p> <p><b>For Deletions and Corrections: Attach Proof (Notarized Bill of Sale, Salvage, New Owner Contact information, location of property if not in Mecklenburg, Bankruptcy, or Repossession Documents.)</b></p>
D	<b>Personal Property</b>	<p><b>Enter taxable personal property owned as of January 1st of the tax year indicated on the top of the form. List all boats, boat motors, manufactured homes, aircraft, unlicensed and multi-year tagged vehicles/trailers owned by you on January 1st.</b></p> <p><b>Please provide complete descriptions of all property. You may also attach detailed information about the property if it does not fit in the space provided.</b></p> <p><b>Aircraft-</b> Aircraft hangared or more or less permanently located in Mecklenburg must be listed here. Airplanes registered with the FAA and are model year 1954 or older primarily used for exhibitions, clubs and air shows may qualify for a special reduction in value if several special conditions are met. Application must be filed annually, please contact our office for more information.</p> <p><b>Licensed Vehicles-</b> Do not list vehicles currently licensed with an annually renewed tag by the North Carolina Department of Motor Vehicles. Property Tax on Registered Motor Vehicles will be billed by DMV with the tag renewal.</p> <p><b>Multi-Year/Permanent Tag Vehicles/Trailers -</b> All vehicles and trailers with a multi-year or permanent tag must be listed annually as personal property on front of form.</p> <p><b>Unlicensed Vehicles-</b> Vehicles not licensed with the North Carolina Department of Motor Vehicles must be listed. Vehicles include cars, trucks, trailers (all types), motorcycles, and motor homes. If your vehicle is damaged or claimed as a total loss, submit any information as to its condition as of January 1st.</p> <p><b>Watercraft (Boats)-</b>Watercraft ownership is determined by information received from the NC Wildlife Resources Commission, Marinas, as well as boats properly listed by owner as of January 1. Please provide as much information as possible to ensure the property can be valued accurately. Please contact the Assessor's Office for any clarification.</p>
E	<b>Affirmation</b>	<p><b>Signature must be that of the owner, partner or principal officer or individual having power of attorney.</b></p> <p><b>Listings may be subject to audit review for compliance and accuracy of returns.</b></p> <p><b>Any individual who willfully makes and subscribes an abstract (listing) required by this Subchapter (of the Revenue Laws) which he does not believe to be true and correct as to every material matter shall be guilty of a Class 2 misdemeanor. (Punishable by a fine not to exceed \$1,000 and /or imprisonment up to 60 days.)</b></p>